

MONUMENT ACADEMY
“A Charter School, a public school of choice”
REGULAR BOARD OF DIRECTORS MEETING MINUTES
(North Campus)
May 8, 2006

A. Call to Order/Roll Call:

Laura Gipson led those in attendance in the Pledge of Allegiance. Laura Gipson called the meeting to order at 7:08 p.m. Bob Bowker took roll. In attendance were voting members – Bob Bowker, Maribeth Friend, John Genz, Laura Gipson, Laura Hannon, Maribeth Muhonen, and Doug Plott. Non-voting members in attendance were: Mike AuClaire, Carolyn Barrett, Carrie Christiansen and Jane Lundeen.

B. Additions To/Approval of Agenda:

Laura Gipson stated the following changes to the agenda:

F.3. – Tabled until June regular Board meeting.

F.4. – Reword to “Accept report from Educational Consultant.”

F.6. – Discuss/Approve Preliminary Uniform Policy.

F.11. – Add: Change to 2005-2006 Middle/High School Calendar to clear up confusion regarding the last day of school.

John Genz made a motion to accept the agenda as amended; Maribeth Muhonen seconded. Motion carried unanimously.

C. Board Commendations:

1. Mike AuClaire commended Michael Maloof for earning the Boy Scouts of America Eagle rank.
2. Jane Lundeen read a certificate of appreciation for the PTO officers for their exemplary service to Monument Academy during the 2005-2006 school year.
3. Maribeth Friend commended the Trout Fishing in America planning committee for their hard work.
4. Maribeth Muhonen commended Julie Brierton for being the driving force behind the AALE accreditation.

D. Citizen’s Comments:

1. A question was asked regarding hiring any form of transportation for MA’s student athletes to athletic events.
2. Several students asked 1) why money was expended on security cameras but not on needed items like desks and track uniforms 2) which teachers were returning in the fall 3) number of 8th grade students returning in the fall and 4) status of the new facility.

E. Committee Reports:

1. Student Council Report – Victoria Sparrow

- A student council report was not presented.

2. HR Committee Report – Julie Brierton

<HR Committee Report is attached at the end of these meeting minutes.>

- AALE formal report is expected this week. After receiving the report we have two weeks to respond with an action plan. AALE decision whether to accept/reject our application for accreditation will be made in June.

3. PTO Report – Dana Murphree

<PTO List of Accomplishments for 2005-2006 is attached at the end of these meeting minutes.>

- The track shirts purchased by PTO for the track team are incorrect. The shirts say only “Monument” and will be corrected by the vendor. There are other problems with the track uniforms which will be corrected.
- A grant application is being written for the means to track volunteer hours.
- Young writers awards were last Thursday. There were 58 awards, and each child who wrote and submitted their work received something.
- PTO survey is being sent to parents.

4. Elementary School Campus Report – Jane Lundeen

- Young writer’s contest awards were presented. The children have already started writing for next year’s contest.
- This week is national teacher appreciation week.
- Kindergarten open house was held two weeks ago for incoming Kindergartners and their parents.
- 3rd grade CSAP test results have been released. Once again Monument Academy has the highest score in El Paso County. Every year Monument Academy ranks in the high 90% range. Grades K-2 deserve recognition for laying the groundwork for student success while grades 4-5 build upon their success.
- Hawaiian day is this Friday.
- May 24th is Kindergarten graduation. May 25th is the last day of school.

5. Middle/High School Campus Report – Mike AuClaire

- Three weeks of school left.
- Honor Society induction is May 22nd.
- Sports banquet is planned for May 23rd.
- Awards, pep rally and picnic for end of school is planned for May 25th.
- 8th graders have submitted their schedules for their freshman year.
- Four teachers have communicated that they will not return next year.
- Fundraiser “Player Auction” (“rent” the services of two students to do chores, etc) planned for tomorrow night.
- A \$5000 grant was received from Mountain View Electric Association for track uniforms.
- Last Saturday the first prom was held, which was a success.
- Per recommendation of the hired consultant Peter Hilts, an Advisory Seminar will be established which will break students up into teams. Each team will meet with a teacher so the teacher will become more personally familiar with the individual students. The teams will meet with their teachers for 15 minutes per day. There are plans for next year expanding with competitions between the teams, including ideas to personalize the school.

Dean Hawk, a parent, asked about the lunch schedule. Mike AuClaire answered he was looking at a 30 minute lunch for the students. However there is a need to balance that with scheduling the advisory time. Laura Gipson suggested perhaps moving to three lunch shifts.

6. Teacher’s Representative’s Report
Carolyn Barrett

- Last week the 7th graders took the COGAT test for Arleen White.
- Band concert was held during Fine Arts week.
- IB students biology field trip to Arkansas River Thursday.
- Talent Show is planned for Friday.
- Final exams will be held the last week of school during their regular classes.

Carrie Christiansen

- Field day was held on May 2nd and was successful.
- Civil War day was held May 5th. This was a collaboration between parents, PTO and teachers.
- DIBELS reading assessment is this week. The test will identify the student's reading development, then an individual learning plan (ILP) will be put together which will follow the student into the next year. The ILP will be distributed to next year's teachers.

7. Treasurer's Report – Doug Plott

- Alternate budgets are being prepared in anticipation for a shortfall in student FTE next year.

8. Public Relations Report – Laura Hannon

<Public Relations report is attached at the end of these meeting minutes.>

9. Governance Report – Bob Bowker

- A draft of the revised Board Handbook was presented.
- Handbooks for 2006-2007 will be reviewed during Board workshops and approved at the August regular Board meeting.

10. Educational Committee Report – Maribeth Muhonen

- Diana Helffenstein presented the BAAC report <attached>
- A parent survey was done in March and report presented.

11. Resource Development Report – Maribeth Friend

- Trout Fishing in America concert was a success regardless of the bottom line. The concert created awareness of Monument Academy in and out of the district.
- The Trout Fishing band themselves said the hospitality exceeded that of professional hospitality coordinators.
- RDC will oversee PTO management of Volunteer Connection. A minor change to the RDC charter will allow PTO to do Volunteer Connection.
- The \$5000 MVEA grant was again mentioned. Additionally it was reported the grant will be used to reimburse PTO for their expenditure for the track uniforms.
- The next RDC meeting is scheduled for Thursday May 16th.

12. Long Range Planning Report – John Genz

- Progress is being made on the Charter contract. The renewal process started last fall, and this will be the third contract with the district. The contract negotiations have been going back and forth since January. The last meeting lasted 4 ½ hours on points of negotiation, during which most points have been completed except two: 1) Monument Academy decided this year to take over its own payroll services, which is expected to save \$40,000-50,000 per year. We have the talent to manage it, and the task itself will be outsourced. D-38 requires additional reporting on finances for accountability. There will be a meeting on Friday to close this up, and will go to the D-38 board for a vote 2) addition of "Evergreen" clause. This affects bonding capacity.

Bonds are 25 years, therefore we need to be in business for more than five years to pay the bonds off. The “Evergreen” clause will renew the MA Charter for five years every year for up to 25 years. The draft of the Charter goes to the D-38 Board for approval at their monthly Thursday Board meeting. The current contract is valid up to the end of the current Fiscal Year (June 30th). It is expected D-38 will approve the Charter at their June Board meeting.

Dean Hawk, a parent, expressed frustration at the length of time taken to renew this charter. John Genz replied the process has gone on farther than expected. The original issue of contention between MA and D-38 was student headcount cap. Historically D-38 has managed our growth, and this renewed contract allows us to grow to the number needed to get the financing for the new building. Monument Academy has been in existence for ten years, has a good track record, typically pulls the D-38 district CSAP scores up, and typically has among the highest CSAP scores in the county.

A question was asked regarding the involvement of Panattoni. John Genz answered Panattoni are builders working with a financier in Denver who is building the lot north of Greater European Mission. Currently we are waiting for Panattoni. They will be looking at our numbers. They have agreed to build the facility and lease the land and building back to us. The numbers they will look at are 1) dollar amount. They will be looking at our bottom line, and would like to see \$250,000 net cash flow. We have 690 FTE this fiscal year, 770 students next year will produce that net cash flow. 2) wait list. Our wait list dropped from approx. 250 to 35-40. A lot of work is needed to raise those numbers.

Mr. Genz went further to point out that Monument Academy needs a renewed contract, and also needs a good marketing program to attract students. We need 273 7-12th graders, and we will need 214 incoming students to meet that number.

A comment was made that academic excellence is required in the school. John Genz stated there are some things to be fixed in the high school curriculum; however hiring the consultant exposed some other weaknesses as well. The high school management team will be looking at the high school academic structure.

A comment was made that the school has a long road uphill, that we are accepting leftovers of other school systems. Monument Academy is having a hard time maintaining rigorous standards with students coming in who are academically challenged. John Genz replied the high school management team will be addressing academic issues. Maribeth Muhonen added the Academic Planning Guide is structured to sequence the coursework and therefore addresses some issues with the gaps in academics. Laura Gipson also said the Board is working through the consultant’s recommendations and will ramp up every area that affects academics. It takes 18 months to observe measurable results from a change.

The topic of student transportation to sport was again discussed. A D-38 bus plus driver on a Saturday will cost \$200 per day per sport. A 14-passenger van is not an option because it is considered a “dangerous vehicle” therefore the insurance is unreasonably high if it is available at all. The cost of a D-38 bus is \$15 per hr and \$1.50 per mi. Outside charter buses are more expensive.

Mike Clark, a parent, asked what our choices are if Monument Academy can't come to terms with D-38. John Genz replied attorneys for us and for D-38 are included in the negotiation. We are in fact close. Other options include appealing to the state which will include an automatic 1-year temporary charter while the matter is being investigated. The results of the upcoming negotiations will be distributed on Campus Messenger. We have until the end of June to get the charter renewed, and it will likely take all of that time.

A comment was made that many home school families are currently on the fence about sending their children to Monument Academy. These families have a regard for virtues, and need a safe place for their children. In fact Monument Academy upholds Core Virtues.

At 8:58pm Laura Gipson called a recess. The meeting resumed at 9:05pm.

F. Matters Requiring Board Action:

1. Approve regular board minutes of April 10, 2006: John Genz moved to accept the regular board minutes of April 10, 2006; Laura Hannon seconded the motion. Motion carried unanimously.
2. Approve executive session minutes of April 10, 2006: Laura Hannon made a motion to approve the executive session minutes of April 10, 2006; John Genz seconded the motion. Motion carried with Maribeth Friend abstaining.
3. Approve the special meeting minutes of April 18, 2006: Tabled until regular June Board meeting.
4. Accept report from Educational Consultant: Maribeth Muhonen moved to accept the report submitted by the educational consultant.; Maribeth Muhonen moved to accept the report submitted by the Educational Consultant.; Maribeth Friend seconded the motion. Motion carried unanimously.
5. Discuss/Approve suspension of IB Programme following the 2006-2007 school year. Maribeth Muhonen stated that the current structure is toward IB, but will be taking away that experience from non-IB students in suspending the program. Laura Gipson reported \$50,000 is currently budgeted to support IB, but was not sure if that will be enough to carry the program through the upcoming school year. Also the current IB students will get an IB diploma. If in fact the program is suspended then Monument Academy would have to go through the approval process again if we want to be IB-accredited. For now the school should be committed to the current students, however should pursue dual enrollment for the students.

A question was asked whether there was an "Achilles heel" that would prevent completing our current IB commitment. Laura Gipson replied there were no known hindrances, however the Board will continue to communicate the ongoing status. John Genz said that the criteria for students to continue in the school is who is teaching the classes. This needs to be taken up with the Management Team.

A comment was made that IB was an attractive marketing point.

Dean Hawk, a parent, made the comment that IB was driven by Chuck Holt, but our students are not traveling to London to study.

Laura Gipson said dual enrollment is not a monetary albatross. Also, dual enrollment guarantees college credits for participating students.

Mike AuClaire stated CUSucceed has information on dual enrollment.

John Genz stated dual enrollment makes more sense monetarily and academically.

A question was asked whether dual enrollment adequately prepares students for Colorado colleges. Mike AuClaire responded that any college that accepts transfer credits would likely accept transfer credits.

Carrie Christianson said she attended high school in New York in a dual enrollment program, then attended college in Pennsylvania. She did not encounter any problems transferring credits.

Laura Gipson said the school should take the upcoming school year to wind down IB and also evaluate where to go with respect to dual enrollment or other options.

Maribeth Muhonen made a motion to approve the suspension of the IB Programme following the 2006-2007 school year; Laura Hannon seconded. Motion carried unanimously.

6. Discuss/Approve Preliminary Uniform Policy; Maribeth Friend reported her activities meeting with students from the middle school and high school before formulating the uniform policy drafts. The policy will be separated between elementary school and middle/high school.

Middle school results: retain the non-uniform policy, like the idea of a uniform policy school; allow any collared shirt, allow any silk-screened or embroidered shirt that has school logo; add black, gray, and brown to khaki and navy; allow capris, sandals, dress shoes, outerwear would be allowed to wear to classes; tuck in shirts preferred in high school, looks better.

A question was asked how many students actually tuck in their shirts. Carolyn Barrett answered 75% of the boys, none of the girls because their shirts are too short.

High school results: follow the St. Mary's HS policy which is more of a dress code than a uniform policy; allow non-uniform outerwear; institute 'senior privileges' jeans with a uniform shirt; allow seniors to define their own privileges

Laura Gipson stated that we need to celebrate the seniors per our consultant's findings. The PTO may work on something just for the seniors, and this can be approved in June.

Maribeth Friend then made a motion to approve the changes in the elementary school uniform policy; Laura Hannon seconded. Motion carried unanimously.

John Genz made a motion to approve the changes in the elementary school uniform policy; Laura Hannon seconded. Motion carried with 6 Yea, 1 No by Maribeth Friend.

7. Discuss/Approve convening of Management Team; Laura Gipson presented a brief synopsis of the Management Team. The Management Team purpose will be to look at the academic programs over the summer while the search committee commences to begin the search for a high school principal. The Team members are Jon Hutchison, Herb Coyer, Lycette Oaks, and Roberta Cramer. The structure of the team is still being decided but it appears Jon Hutchison would be a good fit to head up the team. Roberta will retire after the current school year but will help until the end of the

school year. The next step will be to get the Team together for a meeting with members of the Board and work out some of these details. The Team was formed and is made up of teachers because teachers know more about academic programs than anyone on the Board.

John Genz advocated Jon Hutchison coordinate the Management Team until the end of the year. The goal is to move on opportunities to improve academics and also try to recapture families deciding to leave MA.

Dan Hawk expressed concern that both Roberta and Lycette will be leaving Monument Academy. Laura Gipson replied that the Management Team needs seasoned teachers to get the process started, then other teachers can be brought in to carry the Team forward.

Maribeth Muhonen made a motion to convene a Management Team; Maribeth Friend seconded. Motion carried unanimously.

8. Discuss/approve convening of Administration Search Committee; Laura Gipson explained that tonight's vote convenes the committee, the structure of the committee and the path of accountability will be decided at a later date.

John Genz remarked that parents can provide input by being involved in the committee.

John Genz made a motion to convene the Administration Search Committee, effective immediately the Board President and Vice President will start the process to start the Administration Search Committee with proposal on structure and accountability at the June regular board; Laura Hannon seconded. Motion carried unanimously.

9. Approve employee contracts for Jane Lundeen, Joleen Schaake, and Bob Hughes;

John Genz made a motion to approve the employee contract for Jane Lundeen; Laura Hannon seconded. Motion carried with 6 Yea. Doug Plott abstained.

John Genz made a motion to approve the employee contracts for Joleen Schaake and for Bob Hughes; Maribeth Muhonen seconded. Motion carried unanimously.

10. Approve HS 2006/07 Curriculum Guide. Maribeth Muhonen made a motion to approve the High School Academic Planning Guide and Course Description for 2006-2007; Laura Hannon seconded. Motion carried unanimously.

11. Approve a change to the 2006-2007 middle/high school calendar to clear up confusion regarding the last day of school; Currently the last day of school for middle/high school is indicated on the calendar as May 26, 2006. Mike AuClaire proposed the last day of school for middle/high school be May 25, 2007 to align with elementary school. The required contact hours are met if the last day of school is changed to May 25, 2007. Laura Hannon made a motion that May 25, 2007 be the last day of the 2006-2007 school year for middle/high school; Maribeth Muhonen seconded. Motion carried unanimously.

G. Information Items:

1. Regular Board meetings: June 12, July 10, August 7, September 11.

Laura Gipson called a recess at 10:55pm.

H. Executive Session:

1. Discuss personnel and contractual matters as allowed under CRS 24-6-402(4)(f) & CRS 24-6-402(4)(a).

I. Adjournment:

Doug Plott made motion to adjourn the meeting; Laura Hannon seconded the motion. Motion to adjourn carried unanimously. Meeting was adjourned at 11:16 pm.

5/8/06
Julie Brierton

HR COMMITTEE REPORT

HR adhoc Committee Members: Mike AuClaire, Sherry Buzzell, Julie Brierton, Laura Gipson, Jane Lundeen, Maribeth Muhonen, and Joleen Schaake

Introduction:

An adhoc Human Resources Committee was formed in the Fall of 2006 as a result of the "Teacher Quality Section" of the AALE accreditation process that MA just completed. The overall goal of the HR Committee was to jointly review and stream line existing HR policies and procedures, and to bring a greater level of professionalism to the areas of the personnel processes at MA. These areas include new employee recruitment, employee selection and hiring, organization of employment process, and employee supervision. Much work has already been completed in this process, thanks to the hard work of many on the HR Committee. There are many areas that are not yet completed. See the list below and codes indicating levels of completion.

Level of Completion Code: s = started, ns = not done, d = done, ? = not sure

Recruitment:

- Philosophy: strict consideration of desired criteria of position seeking to fill so that a "match" of need to ability and experience occurs. -s
- Recruitment of best pool of applicants – web-page development, "about us." -s
- Reformatted job descriptions to include pertinent information. - d
- Inclusion of the MA mission statement in job descriptions. -d
- Write job new descriptions for each MA position based on the above.-s
- Increase PR (understanding) of Monument Academy for benefit of potential applicants. - s

Selection:

- Identified search committees process. -d
- Determining general list of interview questions to draw out professional skills and aptitudes that will best identify strongest candidates. -d
- Reworked employment application form to supply needed, meaningful data. -d
- Reworked hiring steps among Business Office and Interview Team, applicant, and new hire (new employee). -d
- Developed a hiring check-list (includes completion of needed forms). -d

Organization:

- Developed list of items needed in employee personnel file. -d
- Developed a recruitment, search committee, interview, hiring, supervision, and evaluation plan. -d
- Faculty bio's and board bio's were added to MA webpage. -d
- Developed hiring check-list to process in new employee files.-d
- Personnel Files were re-organized. -d
- Worked on better plan to explain employee benefits to new and existing employees. -s
- Teacher Application Packets, Non-Teacher Application Packets, New Hire - With Benefits, New-Hire without benefit packets - s
- Put together New Hire Orientation Packets.- nd
- Determined what materials should be included in each packet. -d
- Clarify employment expectations, communication plan. -s
- Put together an HR Reference Manual. - s
- Implement exit interview for quality closure of employee leaving MA.- s

Supervision:

- Reworked employee evaluation forms to coincide with job descriptions. -s
- Implement – evaluation calendar for non-teaching staff. -nd
- Set up evaluation calendar for teaching staff. - d
- Make sure supervisors set up staff evaluation schedule. - nd
- Set up Training Schedule – for August orientation. -nd
- Set up monthly training/in-service topics and schedule for teaching staff. -nd
- Determine monthly training reminders for non-teaching staff. - nd
- Train supervisors in how to document, post, and file attendance at training. -nd
- Train supervisors in how to evaluate staff, document, and address performance issues. -s
- Train supervisors of how to write and communicate employment improvement plans. -s
- Make sure all administrators are on formal evaluation schedule. -?
- Train supervisors in basic personnel law for hiring and supervision. -nd
- Train supervisors in conflict resolutions and remediation issues. - ?
- Contact Worker's Comp for safety and security topic flyers. - nd
- Discuss Motivation and Reward. -nd
- Implement Annual Staff Survey. -s

Submitted by Julie Brierton
HR adhoc Committee Chair
May 08, 2006

5/8/06
Dana Murphree

Parent - Teacher Organization Accomplishments **2005-06**

**BECAUSE OF OUR PARENTS AND TEACHERS PARTNERING WITH US...WE
HAVE HAD A VERY SUCCESSFUL YEAR...THANK YOU FOR ALL YOUR HARD
WORK...THANK YOU FOR MAKING A DIFFERENCE IN OUR CHILDRENS
LIVES**

President: Dana Murphree **VP:** Ashley Herebic **Treasurer:** Julie Glenn **Secretary:** Debbie Edmonson

- Gave \$100 per teacher in July so they would have before school started.
- Gave MA polo's to all teachers, staff, board members, and PTO with appropriate title embroidered on them - to unify everyone.
- Hosted 1st annual 4th of July booth at Monument town parade...we sold temporary tattoos - PR and lots of fun.
- Painted lockers at South Campus – royal blue with paw prints.
- School clean up ... over 100 people showed up...provided bottled water, pizza, and soda to workers. Pulled weeds, changed a/c filters, spread rock and gravel, moved furniture, all kinds of things. This was the largest group to show up, ever!
- Facilitated local rock yard "R" Rock Yard to donate pea gravel and river rock to be spread out around buildings - PTO paid for delivery.
- 2 Back to School Nights...provided ice cream to all the kids. Set up tables of information for new parents...provided some spirit wear.
- Provided a table of low cost or free used uniforms for MA families.
- On the first Friday of school PTO supported a major spirit day to unveil the mascot to entire school.
- Purchased banner that says "We are Monument Academy LYNX"
- Facilitated donation of 10 picnic tables from Campground Lake of the Rockies. We picked up and delivered to school.

- Held a very successful Soc Hop in Sept.
- Purchased a photo printer for kindie classes.
- Purchased 2 TV's w/dvd/vcr units and AV carts...one for each campus.
- Purchased a Light Board for Fine Arts dept.
- Bought wireless headsets for Fine Arts dept.
- Arranged a chili supper to benefit Athletics on Basketball Homecoming Night.
- Purchased pompoms to give away at Homecoming game.
- Made a mascot costume in time for Homecoming game.
- Sold water bottles to raise money for Athletics.
- LOTS OF BLUE!!! Spirit and Pride!!! Countless Spirit Wear hooded sweatshirts, crew neck sweatshirts, polo's, fleece jackets and vests, mock turtle necks, oxford shirts, silicone bands, key chains, hacky sacs, hair ribbons, water bottles, Beanie Bears, sports bags, fleece blanket, baseball caps, beanie hats.
- Movie night in January – showed *The Incredibles*, sold pizza, soda and popcorn - big success.
- Carnival...beyond belief. Provided over 15 booths. For a morning that started as a blizzard ...over 10,000 tickets sold.
- Started “Staff Wish List”...things needed new and used.
- Bought 2 popcorn machines...started popcorn Fridays once a month at NC.
- Provided scholarships for kids to go to different camps.
- Provided Pizza Thursdays each week.

- Provided Chick-Fil-A day once a month.
- Brought in an independent contractor, The Lunch Box, to provide lunches the other days.
- Painted stage at North Campus...you guessed it - in school colors.
- Reinstated our Young Writers Contest...58 entries.
- Purchased track uniforms for middle school track team.
- Provided two blue canopy tarps for various school events (ie. track, 4th of July booth, carnival, etc...)
- Built a School Store for 7th – 11th grade Student Council to raise funds.
- Purchased balls and various supplies for elementary school.
- Purchased shed for Athletics Department in elementary school.
- Made “Thank you Volunteers” tiles..come and check them out at North C
- Donation to Yearbook.
- Raised over \$7,000 from Entertainment Book sales.
- Krispie Kreme Fundraiser
- E-Script continuing Fundraiser
- Hot/Cold Water Dispenser for elementary teachers’ lunchroom.
- Donated \$500 towards Field Day.
- Donated funds for Core Knowledge Days.
- Donation for Hospitality for Career Day attendees.
- Programs/Supplies for Technology Department.

- Supplied Serrano's coffee for teachers' lunchroom
- Purchased new walkie-talkies for carpool.
- Created 1st Annual MA Cookbook – to be completed in the Fall.
- Baked bread and homemade jam for all 80 staff for Christmas.
- Sponsored Carrabba's Night to benefit Fine Arts Dept.
- Hosted Staff Luncheons once a month.
- Organized Staff Appreciation Week in May – bought a rose for all staff members.
- Applied for two grants.

THANK YOU! THANK YOU! THANK YOU!

ALL THE PARENTS THAT SPENT COUNTLESS HOURS

THANK YOU! THANK YOU! THANK YOU!

DOING SO MANY DIFFERENT THINGS

THANK YOU! THANK YOU! THANK YOU!

FROM SERVING PIZZA TO MAKING POSTERS TO DATA ENTRY

THANK YOU! THANK YOU! THANK YOU!

SERVING ON COMMITTEES, DIGGING THRU TRASH TO GET POP

CANS TO RECYCLE, HOURS SPENT ON GRANTS

THANK YOU! THANK YOU! THANK YOU!

GRADING PAPERS, DRIVING FOR ATHLETIC EVENTS

THANK YOU! THANK YOU! THANK YOU!

The list goes on and on. What an honor to be able to walk along side

THANK YOU! THANK YOU! THANK YOU!

such a dedicated group of people!

THANK YOU! THANK YOU! THANK YOU!

5/8/2006
Diana Helftstein

Building Accountability Advisory Committee
Guidelines

Building Accountability

The Committee is . . .

1. Advisory to the Board of Education relative to the School Improvement Committee Program
2. A recommending group
3. A reviewing body
4. A group whose major purpose is to study/research the educational needs of the district and to inform the Board how well (good or bad) the district programs are meeting those needs
5. A group which should be concerned with "what" is being implemented and its quality
6. A collaborative group who represents the community point of view at large
7. A group whose purpose is to help the Board and professional staff maintain focus on priority issues
8. Designed to review information and data for making recommendations to the Board
9. A group who may give budgetary input concerning accountability priorities

The Committee is not. . .

1. Another Board of Education
2. A decision-making group
3. An investigating body
4. A group whose only purpose is to discover what is "wrong" with the school
5. A group which should be concerned about "how" programs are implemented
6. A group which represents a personal, narrow, or special interest
7. A group whose purpose is to replace the Board or professional educator
8. Designed to make final decisions
9. Designed to develop a building budget

District Accountability

The Committee's Role is . . .

1. To recommend the collection of data
2. To assist the Board in identifying priorities for budgetary considerations as they relate to accountability functions
3. To review results of information and collected data and make recommendations to the Board
4. To advise and recommend to the district administration regarding its communication system
5. To provide information and input regarding programs and activities

The Committee's Role is not. . .

1. To collect data unless recommended by the Board
2. To provide funding or write the District budget
3. To "evaluate" per se
4. To operate and supervise its own communication system
5. To prescribe alternative programs and activities

(Adopted by Lewis-Palmer District Accountability Advisory Committee)

APPROVED

**MONUMENT ACADEMY
BOARD OF DIRECTORS
EXECUTIVE SESSION MEETING MINUTES
(North Campus)
May 8, 2006**

In Attendance: Bob Bowker, Maribeth Friend, John Genz, Laura Gipson, Laura Hannon, Maribeth Muhonen, Doug Plott.

John Genz made a motion to move into Executive Session; Laura Hannon seconded. Motion carried unanimously. Executive session commenced at 11:02pm.

Discussion commenced regarding personnel matters as allowed under CRS 24-6-402(4)(a) and contractual matters as allowed under CRS 24-6-402(4)(f). No formal action was taken.

Doug Plott made a motion to move out of executive session; Laura Hannon seconded the motion. Motion carried unanimously. Executive session ended 11:15pm.

APPROVED August 7, 2006