



**Monument Academy  
School Accountability Advisory Committee  
(SAAC)**

**Minutes April 12, 2017; 1pm –Regularly Scheduled Meeting  
Monument Academy, Office of Lis Richard, Principal**

Name	Position
Lis Richard	Principal
Elizabeth Davis	Principal; Chief Academic Officer
Tanja Curtis	SAAC Chair; Parent
Al Brown	SAAC Vice Chair; Public Member
Nanette Walker Smith	SAAC Secretary; DAAC Rep; Parent
Scott Saunders	MA School Board Liaison; Parent
Sarah Hall	Preschool Rep; 4 <sup>th</sup> ; 7 <sup>th</sup>
Rachel Strahl	Elementary School Rep
Sara Petrie	Elementary School Rep
Richard Hart	Middle School Rep
Mimi Brown	Public Member
Dana Gregory	Parent
Heather Kohlhase	Parent; DAAC Rep
Bob Linza	Parent; Committee Member
Rick Dahlman	Middle School; DAAC Rep; Parent

1. **Welcome and Roll** Meeting call to order @ 1:05pm
  - A. Welcome new member Sara Petrie (Preschool and Kindergarten parent)
  - B. Welcome guest and new Principal Chief Academic Officer Elizabeth Davis
  - C. Attendance: Lis Richard, Tanja Curtis, Al Brown, Nanette Walker Smith, Sarah, Hall, Sarah Petrie, Mimi Brown, Heather Kohlhase
  
2. **Housekeeping:**
  - A. 1 Mar 17 Minutes – Motion to accept by Mimi Brown, seconded by Al Brown; unanimously passed. Nanette Walker Smith will submit to Dr. Griffin for posting to the MA SAAC webpage.
  
3. **Old Business and Updates:**
  - A. **Principal Richard:** UIP Presentation
    - 1) Nanette Walker Smith presented the UIP for MA on behalf of Principal Richard at the April 3 DAAC meeting. Principal Richard stated the UIP has already been uploaded to CDE’s public website as presented.
    - 2) Principal Richard thanked Al Brown and Nanette Walker Smith for assistance in formulating the UIP this year. A comprehensive 3 year trending by Mr. Brown helped identify the two challenges noted for this year.
      - Only 30% of students took state test (PARCC) last year; 99% of students took NWEA scores and those were allowed for our UIP evaluation.
      - All assessments were well above normal and we did not need to list challenges; however, we listed 2 because we felt it was necessary to address two items we found based on a 3 year trend analysis.
        - Middle School Reading
        - 5<sup>th</sup> grade Math
      - The posted UIP includes a review of the root cause rationales for Challenge #1 & #2 and the plans for addressing the challenges.
    - 3) Lis Richard will be presenting the UIP information at the MA Board meeting Thursday, April 13.



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**B. End of Year Survey: Al & Mimi Brown**

- 1) Review of overall survey – less comments was presented by Al and Mimi Brown. Review of comments are ongoing with individual subgroups for Preschool, elementary, and middle school.
- 2) Mr. Brown noted that responses were decreased from last year.
  - 13% response to EOY survey overall
  - 5% response to iPad survey (sent out to parents only)
    - May have been a technical glitch – some parents reportedly did not get this survey
  - 357 comments (down from 600 comments last year)
    - Set up of preschool, elementary, MS subcommittee comment groups
    - April 14 – Preschool 10:30am – Teacher’s Lounge
    - April 24 – Elementary School 10:45am – Wesley Owen’s
    - May 3 – Middle School 1:30pm – Wesley Owen’s
- 3) The Browns will complete the compilations based on the SAAC subcommittee comment groups and present the final draft to the Committee at the next SAAC meeting and final presentation to the MA School Board at their meeting in May.

**C. District Accountability Advisory Committee (DAAC) – Nanette Walker Smith; Heather Kohlhas; Rick Dahlman**

- 1) Meeting: April 10 @ 6:30-8:30pm District Admin Building – Learning Center
  - Dr. Magerko – District Board and CO State update
    - <http://www.lewispalmer.org/domain/1470> Review the following:
      - Colorado’s Negative Factor
      - Colorado Fiscal Explains Gallagher and TABOR Amendments
      - Colorado: Did you know 2017?
      - Link to video for important discussion of how Senate Bills funding impacts schools (including the Gallagher, TABOR (Taxpayers’ Bill of Rights), and Marijuana income). John Magerko highly encourages any taxpayer to review these important aspects that further explain why education is underfunded and although improved is still a long way from being ‘in the black.’
  - Long Range Planning for D38 schools & Budget Review for the District were presented
    - Open houses for planning covered where that projected growth throughout the district is expected and included where the current capacity is on all schools in the district with the exception of MA because MA is not funded or cared for by District building funds or included in the budget. These reports can be found on the DAAC website (<http://www.lewispalmer.org/Page/614>) under documents.
  - DAAC Bylaws were presented for vote at this meeting and unanimously approved. Multiple updates included those queries provided by our school’s liaisons to the subcommittee for clarification. The subcommittee was very appreciative that our liaisons provided a detailed review of the bylaws.

**D. MA School Board Report – Scott Saunders**

- 1) Lis Richard reported for Scott Saunders who was out of town on business:
  - Financial reports were given
  - Lis Richards’ report of the school was given
- 2) Dr. Griffin covered leadership changes for next year: Principal Chief Academic Officer plus 3 Deans
  - Lisa Meek, Dean of Student Services (all IEPs, ELL, mental health, etc.)
  - Charlie Richardson, Dean of Elementary School
  - Julie Seymour, Dean of Middle School
  - Sarah Hall, Director of Preschool
  - Dr. Griffin, Executive Director (oversees operations and business overhead)
  - Directors have been identified per department and/or area of the school and will operate under the Deans.
- 3) SAAC will continue to review and discuss EOY and iPad survey results, assist the Browns with further work, for final documentation and presentation to MA School Board May 18.

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**E. Committee Selection**

- 1) The Committee discussed the need to continue to promote at the class newsletter level for new committee members now in preparation for next year. The chair of the Committee should revise the 'ad' to encourage participation for this and next year.
- 2) Principal Richard, and subsequently Principal Davis, will encourage this to go out to Elementary newsletters and Sarah Hall will put it in Preschool newsletters.

**F. SAAC Bylaws Review**

- 1) DAAC Bylaws are completed. SAAC Bylaws can be reviewed in the fall when SAAC reconvenes and the new committee has a chance to review
- 2) ERROR to correct: Article IV Section D references Article V, Section E (which does not exist) – need to go back to original draft and see why that got cut out. May be a formatting problem. Will be fixed when the committee addresses the bylaws.

**4. New Business:**

**A. Committee for 2017-2018**

- 1) Selection of Committee positions at May meeting – only if possible – need to push for fall.
- 2) Tanja to write an article for Lynx News

**5. Next Meeting Date and Topics:**

**A. DATE CHANGE: Wednesday, May 10, 2016; 1pm in Lis Richards' office**

**6. SAAC Meeting Schedule for 2017-2018 - TBD**

Meeting adjourned: @2: 35pm Motion to adjourn by Nanette Walker Smith, seconded by Al Brown; unanimously passed