

# PTO Board

## MEETING AGENDA & MINUTES

Monument Academy PTO

Date: 4.22.20

Time: 6 pm

Location: Teleconference

### I. CALL TO ORDER *at 6:03 p.m.*

### II. MEMBERS IN ATTENDANCE

xBrad Cheatwood (President)

xSamantha Brown (Treasurer)

xKim Stoltenberg (President-Elect)

xPatricia Silva (Vice President)

xMaggie Richert (Secretary)

xMelody Pautzke

### III. SECRETARY'S REPORT – *review & approval of minutes of previous meeting*

Previous Minutes Approved by Brad Cheatwood, seconded by Patricia

### IV. TREASURER'S REPORT – *review of income & expense actuals, budget, and variances*

- No updates

### V. OLD BUSINESS – *informative / discussion / approval items from previous meetings*

#### A. *Discuss Chair positions/volunteer positions*

- a. *How/When do we vote in new team? Still open chair for FUN RUN and Board position for Pres Elect. Zoom meeting will take place May 6<sup>th</sup>, at 6:30 for the general meeting and Board Voting .*

#### B. *Spirit Wear*

#### C. *Contact Mr. R. about parking spot auction*

### VI. NEW BUSINESS – *topics introduced in this meeting*

#### D. *Discuss Chair positions/volunteer positions*

- a. *How are we going to advertise? We are putting in Lynx news, Facebook Page for PTO and Email Blast. The board has also asked to spread word of mouth. Zoom meeting request will be sent out if you want to be part of the meeting for MAY 6 th to email for the link.*

#### E. *Parking Spot Auction*

- a. *Google doc and Zoom conference, Christy Brooks and Sara Petrie will monitor the google document and set up the Zoom Live auction. Patricia Silva will run the live auction online for the final bidders on Thursday April 30 th at 7p.m.*

#### F. *Edukits- The kits will be available for elementary next year. We talked with Melody for brief minute and she said they added the edukits for middle school and high school and are trying to finalize some things on that.*

#### G. *Workbooks- they have been advertised and the last day to order in May 3 rd.*

#### H. *Open discussion: we will be only holding one General board meeting as our final meeting this year via Zoom on may 6<sup>th</sup> , at 6:30 pm.*

*The secondary school is still trying to figure out a PTO board and fundraiser for the new school year.*

*The new voted in Board for the Elementary will plan to meet in July.*

### VII. REVIEW OF ACTION ITEMS – *requiring follow-up*

Edukit Follow up

Workbook Pick up

VIII. NEXT MEETING ~General Date: May 6th Time: 6:30p.m.

Location:Zoom

IX. ADJOURNMENT *at* 7:17p.m.