

MONUMENT ACADEMY
“A Charter School, a Public School of Choice”
BOARD OF DIRECTORS REGULAR MEETING
HYBRID MEETING - Monument Academy East Campus - Commons Area
September 10, 2020, 6:00 pm

Mission Statement: *The mission of Monument Academy is to provide a challenging, content-rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.*

DUE TO COVID-19 DISTANCING REQUIREMENTS, THE BOARD WILL HOLD A HYBRID MEETING. ATTENDEES MAY ATTEND IN PERSON, OR CAN VIEW THE MEETING VIRTUALLY. VIRTUAL ATTENDEES CAN SIGN UP TO MAKE A PUBLIC COMMENT USING THE LINK: <https://forms.gle/7232XV1asBaV5d3f8>

1. CALL TO ORDER/ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE

Meeting to Order; Quorum declared. 6:33pm

Board Members in Attendance: Melanie Strop, Megghan St. Aubyn, Chris Dole, Misty McCuen, Ryan Graham, Susan Byrd

Also in Attendance: Christianna Herrera, Julie Seymour, Charlie Richardson, Janyse Skalla, Sherry Buzzell, Marc Brocklehurst

2. ADDITIONS TO/APPROVAL OF AGENDA

Mrs. St. Aubyn motioned to amend the agenda to add the PTO East report in addition to the PTO West report. Mr. Dole seconded. Motion passed with a roll call vote.

3. CITIZEN'S COMMENTS PERTAINING TO AGENDA ITEMS

No citizen comments.

4. BUSINESS

a. Treasurer's Report: Marc Brocklehurst, CPA

Revenue through August 31, 2020 for the 2020/2021 School Year

Primary School (919):

Revenue for the month ended and two months ended August 31, 2020 was \$441,396 and \$1,227,127, respectively. This is 23.65% of budgeted revenue, compared to a monthly budgeted amount of \$ 432,472 and a run rate of 16.67%.

Secondary School (939):

Revenue for the month ended and two months ended August 31, 2020 was \$279,547 and \$537,427, respectively. This is 14.87% of budgeted revenue, compared to a monthly budgeted amount of \$ 301,132 and a run rate of 16.67%.

Combined:

Revenue for the month ended and two months ended August 31, 2020 was \$720,943 and \$1,764,554, respectively. This is 20.04.% of budgeted revenue, compared to a monthly budgeted amount of \$733,604 and a run rate of 16.67%. Budget variances are due to the following: A true-up payment, with D38, was made during the month. There were no reimbursements received from the Colorado Charter Schools Program (CCSP) grant during the month.

Expenses through August 31, 2020 for the 2020/2021 School Year

Primary School (919):

Expenses for the month ended and two months ended August 31, 2020, were \$312,470 and \$629,847, respectively, which equates to 11.42% of budgeted expenses, compared to a monthly budgeted amount of \$459,552 and a run rate of 16.67%.

Secondary School (939):

Expenses for the month ended and two months ended August 31, 2020, were \$118,625 and \$274,339, respectively, which equates to 7.37% of budgeted expenses, compared to a monthly budgeted amount of \$310,390 and a run rate of 16.67%.

Combined:

Expenses for the month ended and two months ended August 31, 2020, were \$431,096 and \$904,186, respectively, which equates to 9.79% of budgeted expenses, compared to a monthly budgeted amount of \$769,942 and a run rate of 16.67%. Expenditures for the same periods last year were \$453,653 and \$798,865, respectively. Monthly expenses were lower than budgeted due to summer break.

Net Income (Loss)

Primary School (919):

Net income for the month ended and two months ended August 31, 2020 was \$128,925 and \$597,280, respectively. Budgeted net (loss) for the month ended August 31, 2020 was \$(27,080).

Secondary School (939):

Net income for the month ended and two months ended August 31, 2020 was \$160,922 and \$263,089, respectively. Budgeted net (loss) for the month ended August 31, 2020 was \$(9,258).

Combined:

Net income for the month ended and two months ended August 31, 2020 was \$289,847 and \$860,369, respectively. Budgeted net (loss) for the month ended August 31, 2020 was \$(36,338). Net income was \$673,178 for the same period last year.

b. Elementary Principal's Report: Principal Richardson

- Tech meeting
- GT meeting
- SRO meeting
- Interviewed teacher candidates
- Interviewed PARA candidates
- Specials Team meetings

- Lead teacher meetings
- Safety Solutions meeting
- Pre-service professional development
- Drive-thru Meet and Greets
- Learning options meetings
- 504 meetings
- New parent Open House
- Parent meetings
- Planning 1st weeks of school
- Virtual Back-to-School Nights

c. Middle School Principal's Report: Principal Seymour

- Held Freshman Kick-Off and Grades 6th-8th Meet and Greets to tour building and deploy iPads
- Ribbon-Cutting Event
- Moved into building and prepared classrooms in one week! Amazing collaborative effort among teachers, teachers' families, facilities, and administration
- Remote Learning Technology problem-solving session with teachers and administration (Canvas work-around, iPad stand creation, etc.)
- Attended 504 meetings
- Attended AMC Leadership Training through CDE Schools of Choice division

d. COO Report: Mrs. Herrera

Mrs. Herrera discussed the hurdles Monument Academy has had to address moving into our new learning environment. She shared the reasons for the delays in beginning remote learning with elementary kids.

Mrs. Herrera shared her enrollment report. Monument Academy is 5 students short of budget, which is about \$36,000, causing a potential budget adjustment.

e. Distance Learning Update: Janyse Skallla

Distance Learning:

- Options 2 and 3 Learning (Live Stream and Recording)- Status- up and running!
 - o Approximately 130 students K-9
 - o MS/HS continues to use the Canvas platform. Principal Seymour has been consulting with me and has her program up and running.
 - o Due to the delay with Google Enterprise for elementary, created a work-around system that is effective and easy to implement. This will save the school thousands of dollars.

- o Provided elementary teachers and paraprofessionals with video, written, and in-person trainings pertaining to live stream and recording
- o Elementary grade levels were provided two rolling stands and iPads to use to execute these learning options. MS/HS was provided 18 for the facility.
- o Curriculum and materials were sent home as needed and determined by each grade level.
- o Several Google Classroom training sessions were provided by the Tech Integration and Resources Teacher at the elementary school.
- o Google Classroom information has been provided for families to access these learning options.
- Option 4 Learning- At Home/Parent Lead- Status- Up and running!
- o We currently have 30 students, 21 families (K-5) committed to this learning option.
- o Met with each family at least one time.
- o All students have curriculum and 9-week scope and sequence.
- o Parents have met by grade level to collaborate on curriculum and lesson planning.
- o Currently planning small group activities and beginning-of-the-year kick-off gathering.
- Quarantine Learning- Ready if needed.
- o In collaboration with the grade level leads, we have created a schedule where teachers can maintain and connect with their students.
- o Each teacher has an iPad to deliver instruction.
- Elementary needed support due to technical issues and learning of a new platform, Google Classroom.
- The Tech Integration and Resources Teacher has been working very hard to ensure that our K-5 teachers have the necessary training. Also, all Option 4 learners are K-5. Much time was spent learning the K-5 curriculum and putting together a 9-week scope and sequence.
- I have been working closely with the elementary teachers to get them up and running. COVID-19 has brought challenges not only to our educational system, but to the world. It is my pleasure to work alongside our teachers during this challenging time. Our teachers have risen to the challenge and they truly are heroes to our students, families, and community.

f. Construction Update: Melanie Strop

Road is completed.

g. SAAC Report: Chris Dole

SACC is still in the formation process. Mr. Richardson is working on getting this rolling. The district is beginning its chair training for the SAAC chair. SAAC is looking for members for the committee, to include parents, community members, and staff.

The school is required to have 2 SAAC committees and 2 curriculum committees, due to the two campuses. He recommends that the board assigns additional board members to each committee.

Mr. Dole will be staying with the West Campus for the SAAC. Mrs. Byrd will be part of the East Curriculum committee.

Mrs. Strop nominated Mrs. McCuen to join the SACC committee on the East Campus. Mrs. St. Aubyn seconded. Motion passed with a roll call vote.

Mr. Dole nominated Mrs. Strop to be part of the West Campus Curriculum committee. Mrs. St. Aubyn seconded. Motion passed with a roll call vote.

h. PTO Update: Kim Stoltenberg

Mrs. Stoltenberg shared PTO report:

- New Parent Tour
- Teacher Luncheon
- Teacher checks for teachers
- Edukit delivery
- Meet and Greet
- Gaga Ball Pit
- Boo Hoo Breakfast
- Homework passes for summer workbook completion
- Survey to parents and teachers for use of PTO funds and discussed funding goals
- Next meeting on September 17th at 8:30am.

i. PTO Update: East

Mrs. Curtis shared out:

- Sprit wear online
- Meet and Greet t-shirt handout
- Hosted teacher lunch
- Teacher tree dedication ceremony at East Campus TBD
- Tile Fundraiser
- Next meeting on September 17th at 2pm

j. Teacher Representative Update: Cristin Patterson and Joy Maddox

Mrs. Patterson

- Working to support each other
- Thanked admin for seeing what teachers are taking on
- A lot of communication is occurring
- Time is needed to collaborate

Mrs. Maddox

- Referred to the document the board has with feedback, which included almost 30 people. Indicated there are more responses.
- Shared positives:
 - Being with the kids
 - Teams are tight and collaborative
 -
- Shared struggles:
 - Lowest morale she has ever seen in the school
 - Many tears
 - Teachers are overwhelmed and frustrated

- Source of frustration is the fact that there are 4 learning platforms, making it a lot to manage
- Hours are being spent uploading videos each day. Teachers feel like they are trying to do more than 1 full time job without the time and resources.
- She hopes that the board listens to the feedback and works to make changes in response to their voices to make it more sustainable for teachers.

ITEMS REQUIRING BOARD DISCUSSION/ACTION

1. Approval of amendments to the Employee Handbook

Mrs. St. Aubyn motioned to approved the amendments to the Employee Handbook. Mrs. Strop seconded. Motion passed with roll call vote.

2. Approval of amendments to the Parent and Student Handbook

Mrs. St. Aubyn motioned to approve the amendments to the Parent and Student Handbook. Mrs. Strop seconded. Motion passed with roll call vote.

CONSENT AGENDA

1. Approve minutes from August 13, 2020 meeting

Mrs. St. Aubyn motioned to approve the minutes from the August 13, 2020 board meeting. Mr. Graham seconded. Motion passed with roll call vote.

ADJOURNMENT

8:32 pm Meet Adjourned