

MONUMENT ACADEMY
"A Charter School, a Public School of Choice"
BOARD OF DIRECTORS' WORK SESSION

VIRTUAL
Wednesday, January 6, 2021 at 8:30 a.m.
Virtual Meeting held via Zoom

Mission Statement:

The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

DUE TO THE COVID-19 DISTANCING REQUIREMENTS, THE BOARD IS UNABLE TO HOLD AN IN-PERSON MEETING. THE MONUMENT ACADEMY BOARD OF DIRECTORS FEELS IT IS IMPORTANT TO MEET TO DISCUSS PLANS FOR MANAGING THE CURRENT SCENARIO. PLEASE E-MAIL WITH ANY QUESTIONS OR COMMENTS REGARDING THE AGENDA TO BOARD@MONUMENTACADEMY.NET AND THE BOARD WILL ADDRESS THEM EITHER AT THE MEETING OR SHORTLY THEREAFTER.

- A. CALL TO ORDER/ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE:** Mrs. Strop called the meeting to order at 8:34 am, led the pledge of allegiance and reading of the mission statement of MA

Board Members in Attendance:

1. Ryan Graham
2. Megghan St. Aubyn
3. Chris Dole
4. Melanie Strop
5. Misty McCuen

Others in Attendance:

1. Christianna Herrera
2. Marc Brocklehurst
3. Jackie Burhans
4. Carolyn Bedingford
5. Heather Yuen

- B. ADDITIONS TO/APPROVAL OF AGENDA:** None

- C. BUSINESS: (please refer to the livestream recording for full meeting detail <https://www.youtube.com/watch?v=JU1243ZGGNc>)**

- a. **Review, delegate and schedule Board Training Sessions** - Mrs. Herrera went over the Board Training Requirements that need to be completed for the CCSP. The Board is to report back after training modules are completed. It is recommended that the Board attend the recommended events for a better scoring and report back with the highlights. Topic based webinars also encouraged and report back with the team. The conferences also discussed and encouraged Board members to attend and report back on. Most meetings are held virtually during Pandemic. These are meant to prepare MA for next fall site visit. UIP trainings are required. Required amount of time was discussed. Training sessions can take from 1 - 3 hours. Modules can be taken at any time, fundamentals are real time. Training spreadsheet will be put into a Google form that can be shared by the team and added to it as modules are completed. Each board member will have 2-3 training sessions, each board member will put their name to the modules they will take. Mrs. St. Aubyn will put the google form together. The CO league will be happening virtually. Mrs. Herrera will inform the Board whether or not the national conference will be taking place. Take a screenshot of completion of course for

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verification purposes. By the board meeting next week all board members need to make training selections.

- b. **Board Self-Assessment was discussed.** The visiting team will be looking to see whether or not the board took this. Mrs. Herrera created a template for the MA board to take. This should be done at some point during this semester, to be done by the April 8th 2021 board meeting. The form is to be done on an individual basis, then come together as a group to review individuals scores and average the scores as a whole. Turn form in internally. Compile scores to an average score. From April and May will be tabulated, assessed and discussed at May's meeting. Can be part of the May board packet for the May 13th board meeting. This will become part of on-boarding new members in June.
- c. **Discuss 2021 Goals** - Mrs. Herrera started off sharing how the Board can assist and support the admin in its goals for the remainder of the year. 1-3 goals is typical. MA has current work being done in line with the goals: financial, organizational and academic. Make sure MA has the right financial rating to begin the 2nd phase. Also, look at our organizational structure and how this reflects in our goals. Looking at where MA started and determining how MA is doing with staying true to its core values. Mrs. Seymour has mapped out the journey to the destination of our 2 year process and explanation on the results. Discussed the UIP and how that holds MA accountable to its goals and mission. Mrs. Seymour expressed her encouragement at the unity MA has between its leadership departments, the board and leadership for its current actions in place for supporting students academically and also keeping the MA mission on its original track. Vision words: growth and excellence. Growth in teacher leadership. Mrs. Herrera recommended that the Board take a vote on the vision statement. Mrs. Strobe recommends the board set 1-2 goals. Board to send out communication by end of day 01.07.2021 to the school community. Further discussion was had on enrollment numbers needed for MA to be in the black financially speaking, the importance of student retention, ways that MA can grow through marketing of who MA is, what it teaches and what it does differently from other schools. Mrs. Herrera also brought up the need to have 2 EE's report to the MA Board, to include a CFO. She shared the work the governance committee has been doing with the job description of the COO. Updated the board on the work Mr. Brocklehurst has been doing which has been a significant amount beyond his current job description. MA needs to look at having a CFO who would also report to the board directly. ***A robust discussion was had between the administration and board members on goals, who MA is and how MA can maintain the integrity of who it originally set out to be as well as the need for the CFO position. Reference the MA School YouTube page for full discussion <https://www.youtube.com/watch?v=JU1243ZGGNc>.***
- d. **EAC, Education Alliance** - Mrs. Herrera introduces and explained what the EAC is, a watchgroup for Charter Schools advocacy on a more local level. Grassroots movement for mobilizing parents and getting them activated in a greater way by keeping them informed of what the legislative impacts are happening.
- e. Mrs. Herrera informed the board of the need to review the vision statement and vote to approve it in the next board meeting. To be approved by February 11th Board Meeting.
- f. Mr. Graham notified the board that there was an increase in federal and state revenue that is helping the decrease in PPR, that increase in revenue is \$157k. Mr. Brocklehurst confirmed that MA was informed that state PPOR for

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our District was decreasing. District is applying for other funds. MA will see about \$41k from this which can be used during 2nd semester. Also, the amount of payment from the CCSP grant that was delayed into this year has arrived and will be placed into the budget as revenue. So the total change in the budget will dip \$95k less than what was approved in November.

Reference the MA School YouTube page for full discussion

<https://www.youtube.com/watch?v=JU1243ZGGNc>

- g. SAAC to do review and report of UIP by the April 2021 board meeting
- h. Motion made by Mr. Dole to approve the Board Goals 2021 as presented in today's meeting. Mr. Graham 2nd the motion, roll call taken, motion approved.

D. ITEMS REQUIRING BOARD DISCUSSION/ACTION: None

E. ADJOURNMENT: Mrs. Strop adjourned the meeting at 11:09 am