



**Monument Academy  
School Accountability Advisory Committee  
(SAAC)**



**Minutes October 5, 2016 Revised; 1pm –Regularly Scheduled Meeting  
Monument Academy, Office of Lis Richard, Principal**

Name	Position
Lis Richard	Principal
Tanja Curtis	SAAC Chair
Al Brown	SAAC Vice Chair; Public Member
Nanette Walker Smith	SAAC Secretary, DAAC Rep
Scott Saunders	MA School Board Liaison
Sarah Hall	Preschool Rep
TBD	Elementary School Rep
Richard Hart	Middle School Rep
Mimi Brown	Public Member
Dana Gregory	Parent
Heather Kohlhasse	Parent; DAAC Rep
Bob Linza	Parent, Committee Member
Rick Dahlman	Middle School, DAAC Rep

**1. Welcome and Roll**

- A. Al Brown served as chair for today’s meeting in Tanja Curtis’ absence
- B. Attendance: Lis Richard, Scott Saunders, Dana Gregory, Al Brown, Mimi Brown, Nanette Walker Smith, Heather Kohlhasse, Richard Hart

**2. Housekeeping:**

- A. 21 September 2016 Minutes: Draft emailed out; no corrections reported. Motion to approve by Scott Saunders, seconded by Mimi Brown; unanimously approved.
- B. Contact List for the Committee current to date was reviewed and corrections made; Nanette Walker Smith will send the email contacts to Dr. Griffin to populate this year’s [SAAC@monumentacademy.net](mailto:SAAC@monumentacademy.net) email group for Committee communications.
- C. Review outlook meeting scheduling and reminders.
  - Once SAAC sets the tentative meeting schedule Nanette Walker Smith will communicate it with Steve Kindermann to check with Mrs. Richards’ schedule and input to school calendar. Steve will send outlook appointments to [saac@monumentacademy.net](mailto:saac@monumentacademy.net)
  - Nanette Walker Smith will send reminder via outlook scheduler 2 days prior to meeting.
- D. Lynx News corner addition will be requested and information updated as needed. Similar layout to the MA School Board ‘link to minutes’ to help encourage parents and community to read these items and easily find them. Secretary will send under advisement with Chairperson, MA School Board Liaison, and Principal.
- E. No elementary teacher representative has been named yet.

**3. Old Business and Updates:**

- A. Website landing hits: Scott Saunders followed up with Dr. Griffin. Feasibility to track specific pages of MA site is not cost effective. We would have to create a plugin due to website layout and it costs \$2500 per specific landing page.
  - 1) Discussion: Reality is SAAC would like to be able to see numbers visiting things like the survey reports.
- B. District Accountability Advisory Committee (DAAC) – Nanette Walker Smith; Heather Kohlhasse; teacher TBD



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- 1) Meetings are scheduled from 7pm-8:30pm for Oct 11 (at Big Red) and Nov 1 (at Palmer Ridge, Sunset Room), with the remainder of the dates to be determined at the Oct 11 meeting (tentatively Jan 10 at MA, Feb 7, and Apr 4)
- 2) Nanette Walker Smith will be unable to attend Oct 11
- 3) Lis will ask Rick Dahlman if he can attend for SAAC this time

**C. MA School Board Report – Scott Saunders**

- 1) Board meeting is next week – so all items below are pending next meeting.
- 2) Count day is October 5 (today) – expected 907 FTE (1050 kids in building; kindergarten counted as 0.5 per kid)
- 3) The Annual Report will be presented to the District 38 School Board on January 19, 2017 (*postponed from October 20, 2016 as reported by Scott Saunders via email following the MA School Board meeting 10/13/16*).
- 4) MA School Board comprehensive directive schedule to SAAC for surveys and timeline for 2016-2017
  - Mid-Year
  - End of Year
  - Teacher to Admin
- 5) Discussion with regard to public vs. charter school vision/perception in the community:  
Is there a way SAAC can improve, or promulgate community view of MA?
  - District 38 has given MA a 24 month clause to move to another district authorizer (now down to 21 months). Board is discussing with legal re financial, legally, etc. then parent meetings will ensue for discussion. Closest potential Districts are 20, 49, and Douglas County as well as option of staying with District 38. The question MA School Board is asking is “What will benefit our children the most.” This includes discussion of potential addition of a high school. It is the MA Administration’s feeling that D38 is not in favor of an additional high school within the District, potentially putting an MA Charter high school into another district. A survey may be needed for parent input.
  - Testing results: The majority of students were correctly opted out of the testing in the spring of 2016; however, of the 166 PARCC tests that were counted from Monument Academy, several clerical errors were found. This caused calculation errors in reporting including tests of students not present to be calculated as non-participation instead of absent. This brought our school participation rate under the required 95%; the participation rate fell to 91.3%. Due to this error, our ranking moved to “Improvement.” The ranking does not affect the Lewis-Palmer School District’s overall rating or accreditation. Monument Academy has applied to the Colorado Department of Education (CDE) for reconsideration and is in the process of correction of the clerical errors.

**D. Committee Selection**

- 1) Elementary School Rep – none yet
- 2) Additional Parents – SAAC would like to have a couple more lower elementary grade parents and/or Kindergarten or even PreK parents on the Committee – please contact a MA School Board Member as soon as possible.

**4. New Business:**

**A. SAAC Schedule for 2016-2017**

- 1) Confirmed Meeting Dates: First Wednesdays at 1pm in Lis Richard’s office
  - Nov 2
  - Dec 7
  - Jan 11 (2<sup>nd</sup> Wednesday due to Winter Break)
  - Feb 1
  - Mar 1
  - Apr 5
  - May 3
- 2) Submission of contact list to Dr. Griffin to create 2016-2017 [saac@monumentacademy.net](mailto:saac@monumentacademy.net) group email



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**5. Next Meeting Date and Topics:**

- A. Wednesday, November 2, 2016; 1pm in Lis Richards' office
- B. Guest Sara Sampayo, District 38 School Board
- C. Jim Cunningham, MA Counselor – brief presentation on bullying and counseling issues recent MA Lynx published report
- D. *MA School Board directives on surveys for 2016-2017 (approved by the Board and reported by Scott Saunders via email 10/13/16)*
  - 1) *That SAAC would administer the Mid-Year Teacher Survey in October with a summary presentation to the MA Board at the MA Board January meeting.*
  - 2) *That SAAC would administer the End of Year Survey in February with a summary presentation to the MA Board at the MA Board May meeting.*

**6. Future Items to be put into the schedule with respect to planning**

- A. Revisions to survey wording needed:
  - 1) “Core Virtues” change to Character First on both surveys
- B. Biannual review of SAAC Bylaws
  - 1) ERROR: Article IV Section D references Article V, Section E (which does not exist) – need to go back to original draft and see why that got cut out. May be a formatting problem.
  - 2) Substitutes – are they employees? (Do they count toward the employee/child percentage)