



**Monument Academy
School Accountability Advisory Committee
(SAAC)**

**Minutes February 1, 2017; 1pm –Regularly Scheduled Meeting
Monument Academy, Office of Lis Richard, Principal**

Name	Position
Lis Richard	Principal
Tanja Curtis	SAAC Chair; Parent
Al Brown	SAAC Vice Chair; Public Member
Nanette Walker Smith	SAAC Secretary; DAAC Rep; Parent
Scott Saunders	MA School Board Liaison; Parent
Sarah Hall	Preschool Rep
Rachel Strahl	Elementary School Rep
TBD	Elementary School Rep
Richard Hart	Middle School Rep
Mimi Brown	Public Member
Dana Gregory	Parent
Heather Kohlhase	Parent; DAAC Rep
Bob Linza	Parent; Committee Member
Rick Dahlman	Middle School; DAAC Rep; Parent

1. **Welcome and Roll** Meeting called to order @ 1:05pm
 - A. Lis Richard, Tanja Curtis, Al Brown, Nanette Walker Smith, Scott Saunders, Sarah Hall, Rachel Strahl, Richard Hart, Mimi Brown, Heather Kohlhase
 - B. Welcome new Elementary School Representative Parent: Rachel Strahl, Preschool parent, to the Committee!
 - 1) Nanette Walker Smith will have Dr. Griffin add Rachel Strahl to the SAAC group email and update the group contact list.
2. **Housekeeping:**
 - A. 11 Jan 17 Minutes review, vote to approve. Motion to approve as written by Al Brown, seconded by Scott Saunders, unanimously approved.
3. **Old Business and Updates:**
 - A. **Principal Richard:** Colorado Department of Education (CDE) revised Monument Academy's standing due to the testing clerical errors to a Performance Plan rating of "Low Participation." A portion of the Unified Improvement Plan (UIP) will now be written based on this change.
 - B. **District Accountability Advisory Committee (DAAC)** – Nanette Walker Smith; Heather Kohlhase; Rick Dahlman
 - 1) Next Meeting: February 7 @ Lewis Palmer Elementary School 7pm
 - The DAAC Bylaws revisions are to be voted on at the February 7, 2017 meeting.
 - The liaisons are submitting comments to the bylaws for consideration of discussion prior to the vote.
 - C. **MA School Board Report** – Scott Saunders
 - 1) Amy Torrence & Angela Leighty reported about the upcoming Grandparent's day event
 - 2) Board approved the new academic calendar for 2017-2018
 - 3) Dr. Griffin presented the Annual Report to the District 38 School Board on January 19, 2017. High school still under evaluation and planning review.
 - 4) SAAC will administer the End of Year Survey in February with a summary presentation to the MA Board at the MA Board May meeting.



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- 5) SAAC requested that Scott Saunders ask the Board if they wished to run the Middle School iPad Survey again this year for continuity given all of the changes stimulated by responses to last year's End-of-Year iPad Survey.

D. Committee Selection

- 1) Welcome to Rachel Stahl!
- 2) Tanja Curtis approved the ad for more Elementary participation requests to parents and will send that to Principal Richard to go out to Elementary newsletters and Sarah Hall will put it in PreK newsletters.

E. SAAC Bylaws Review

- 1) Currently tabled until DAAC Bylaws are completed
- 2) ERROR to correct: Article IV Section D references Article V, Section E (which does not exist) – need to go back to original draft and see why that got cut out. May be a formatting problem. Will be fixed when the committee addresses the bylaws.

4. New Business: SAAC reviewed and revised minor items on the EOY Surveys (Pre School, Elementary, and Middle School) in preparation for the March release. All corrections were submitted to Dr. Griffin for update to Survey Monkey.

A. End-of-the-Year surveys (PreK, Elementary, and Middle School) were sent out as preview links for everyone to review one more time before we finalize at this meeting.

2017 EOY Parent Survey Pre-K: <https://www.surveymonkey.com/r/RCV68XB>

2017 EOY Parent Survey K-5: <https://www.surveymonkey.com/r/RCYQWNW>

2017 EOY Parent Survey Middle School: <https://www.surveymonkey.com/r/RCCCCVQ7>

CORRECTIONS NEEDED – in red:

B. Cover page 1 on ALL Surveys: **Revise:** Based on results and comments in the 2015-2016 end-of-year surveys, ... (removing set EOY survey dates) *To read:*

Based on results and comments **from previous End-of-Year Surveys**, has implemented improvements including:

*Increased building security - cameras, fencing, sidewalks

*Increased school counselor presence in all grades including age appropriate curriculum focused on topic concerns such as bullying, self-esteem, social behavior, etc., and biweekly articles in the MA Lynx; parent and community presentations on family health

*MA School Board information and report links posted in MA Lynx

*Full-time Pre School Director

*Revised foreign language program at elementary level; expanded foreign language at middle school level

*Increased Canvas training for parents and students

C. Cover page 1 and throughout Surveys: **Change PreK to Preschool**

D. Preschool Survey:

- 1) #5: **Revise:** The Math Program is challenging my child.

To read: **Math concepts are presented to my child in an engaging manner.**

- 2) #6: **Revise:** The Language Arts (reading, writing) Program is challenging my child.

To read: **Pre-reading and writing concepts are presented to my child in an engaging manner.**

- 3) #7: **Revise:** The Art Program is challenging the creativity of my child.

To read: **Classic stories and literature concepts are presented to my child in an engaging manner.**

E. Middle School #25: **Revise:**

Additional comments or opportunities for improvement at Monument Academy with regard to Teachers:

To read: Additional comments or opportunities for improvement at Monument Academy with regard to Teachers **or specific classes:**

F. Replacement question for Middle School #20 (replace entire question/answer selections):

Do you feel our safety program is adequate at Monument Academy with regard to physical security, bullying, the Internet, etc.?

- 1) Very adequate

- 2) Adequate

- 3) Not adequate

- 4) **Please provide any comments, solutions, suggestions in the text box below:**

G. Open date: Monday, March 6, 2017

H. Due date: Monday, March 20, 2017



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I. FOLLOW UP ACTION:

- 1) Dr. Griffin to pull results on Tuesday, March 21, 2017 and send to Al & Mimi Brown for compilation and redaction.
- 2) Al & Mimi Brown to send preliminary results to Lis Richard and to SAAC Secretary prior to April SAAC mtg for inclusion in Agenda packet for Committee review prior to meeting.
- 3) SAAC review and discuss results, assist the Browns with further work, for final documentation and presentation to MA School Board in May

J. UIP Subcommittee

- 1) Tanja Curtis and Nanette Walker Smith to work with the Principal to formulate the UIP per her request
 - Al Brown volunteered to assist as needed.
 - Nanette Walker Smith will send the SAAC a copy of the District 38 Performance report and the tutorial to the Committee to assist with review of the newly released Monument Academy Performance Review
 - UIPs due early April, testing is generally the end of April (NWEA and PARCC)
 - NWEA testing for grades 2-8 will be moved up to just before Spring Break and just after; test results are immediate. This should enable the UIP Subcommittee to aid in preparing the document.
 - NWEA Testing in the fall of 2016 was done with new students only due to Wi-Fi/technology insufficiency; Monument Academy IT systems were unable to test several hundred students simultaneously.
 - Principal Richard will be meeting with Dr. Benton to review the existing scoring information (last spring's scores for current students plus the new student's fall scores) in the coming week in preparation for the Subcommittee meeting.

5. Next Meeting Date and Topics:

A. Wednesday, March 1, 2016; 1pm in Lis Richards' office

- 1) DAAC Bylaws results
- 2) EOY Survey release
 - Final review: release March 6
 - Results & redactions will be due to SAAC prior to April 5 meeting for review and discussion at April 5 meeting
- 3) UIP Subcommittee update

7. SAAC Meeting Schedule for 2016-2017; 1pm Lis Richard's office

Apr 5

May 3

Meeting adjourned: Motioned by Scott Saunders, seconded by Mimi Brown @1:38pm, unanimously approved.