

**APPROVED**  
**MONUMENT ACADEMY**  
**BOARD OF DIRECTORS REGULAR MEETING MINUTES**

Jane B. Lundeen Library  
September 13, 2018 – 1150 Village Ridge Point

---

Mission Statement: The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

---

**A. CALL TO ORDER/ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:00p.m. by Patrick Hall.

Members present:

J.W. Boyles  
Dwayne Cooke  
Patrick Hall  
Mark McWilliams  
Mike Molsen  
Melanie Strop

Others present:

Don Griffin, Executive Director  
Elizabeth Davis, CAO/Principal  
Kelli Beerer, ES Teacher Rep  
Tom Herndon, MS Teacher Rep

Quorum declared.

Excused:

Nancy Tive, Director of Finance

**B. ANNOUNCEMENT OF LOCATION OF CITIZENS' COMMENTS SIGN-UP SHEET**

**C. ADDITIONS TO/APPROVAL OF AGENDA**

Mrs. Strop made a motion to approve the agenda. Mr. Molsen seconded and the motion passed unanimously.

**D. CITIZEN'S COMMENTS**

Jackie Burhans – Mrs. Burhans stated that she was part of a volunteer citizen's group called Strong D38 Community. Facebook page <https://www.facebook.com/StrongD38Community> and a website: <http://www.strongd38community.org>. Strong D38 Community is an all-volunteer group who are focused on educating the community about the capacity and security needs of our schools towards supporting the upcoming Bond and MLO ballot initiatives this November.

**E. BUSINESS**

**1. Treasurer's Report – J.W. Boyles**

The sizeable net incomes for August 2018 and August 2017 reflect the fact that instructional salaries, PERA and Medicare were accrued at June 30 of each year. The contract period for instructional personnel runs September 1 through August 31.

**Revenue through August 31, 2018 for the 2018/2019 School Year**

Revenue for the month ended and the two months ended August 31, 2018 were \$740,504 and \$1,400,465, respectively. This was 18.52% of budgeted revenue and was compared to a monthly budgeted amount of \$723,322 and a run rate of 16.67%. Sixty-five percent of Student Academic Fees were collected during registration and throughout the month of August.

**Expenses through August 31, 2018 for the 2018/2019 School Year**

For the month ended and two months ended August 31, 2018, MA expended \$329,895 and \$686,752, respectively. This was 9.10% of budgeted expenses, compared to a monthly budgeted amount of \$342,636 and a run rate of 16.67%. One expense item that was less than the budgeted amount was electricity. Electricity costs were approximately \$11,000 lower than the budgeted amount because the payment made in August had a usage date of June, so the expense was accrued at year end. Expenditures for the two months ended August 31, 2017 were \$725,432, or 10.02% of budget.

**Net Income (Loss)**

Net income for the month of August 2018 was \$410,609 compared to budgeted net income of \$380,685 and compared to \$364,630 for the same month last year. Net income for the two months ended August 31, 2018 was \$713,713, compared to \$585,980 for the same period last year. The large net incomes for August 2018 and August 2017 reflect the fact that instructional salaries, PERA and Medicare were accrued at June 30, 2018 and June 30, 2017. The contract period for instructional personnel runs September 1 through August 31.

**Reserves**

On August 31, 2018, MA maintained a fund balance of \$2,505,275 in the General Fund, as well as \$2,639,576 in its General Fund bank accounts and certificates of deposits. The general fund balance is up \$201,965, or 8.77% from the same period last year.

**Debt Service per FTE for 2017/2018**

	<u>Principle/Interest</u>	<u>Student FTEs</u>	<u>Debt Service per FTE</u>
Monument Academy	\$ 924,788	912.82	\$1,013.11
District 38	\$6,598,796	5,469.18	\$1,204.53

**2. District 38 Bond and Mill Levy Override Update – Don Griffin**

On Monday September 10<sup>th</sup>, the Lewis-Palmer School District Board of Education met in Special session to consider two resolutions.

The **first** resolution was in regards to the expenditure of bond funds from the November 2018 election. This resolution specifies that Monument Academy will receive \$3.5 million if the bond measure is approved. The resolution goes on to specify that the monies from the bond will be used to construct an 8,000 square foot gym and a 4,000 square foot men’s/women’s locker room. The resolution calls for the District and MA to formulate an agreement concerning the aspects of the construction of the gym. MA’s legal counsel had reviewed and approved the resolution. The D38 Board of Education approved the resolution.

The **second** resolution was in regards to the expenditure of mill levy override funds from the November 2018 election. This resolution specifies that Monument Academy will receive approximately \$170,000 annually for the next seven years for safety and security enhancement if the override is approved. MA’s legal counsel has reviewed and approved the resolution. The D38 Board of Education approved the resolution.

### **3. High School Update – Don Griffin**

On August 22<sup>nd</sup>, the Building Committee selected JHL Constructors to construct the new high school facility.

The core focus of JHL's business has been building schools and community facilities. They have completed over 350 educational facilities in Colorado in their 31 years in business, totaling over one billion dollars. In charter schools alone, they have completed 24 different projects, totaling over \$150 million, and one million square feet. JHL understands the uniqueness of charter schools and how to maximize every dollar allocated. They are committed to providing excellent, healthy learning environments for the students of Colorado.

The RFP process drew seven qualified companies and the top three were interviewed.

### **4. Principal's Report – Elizabeth Davis**

#### **ELEMENTARY SCHOOL and FACILITIES**

- Conducted 3 Facility/Safety sessions during Professional Development
- Presented to new parents during Orientation
- Finalized LobbyGuard roll-out
- Assist with MA Safety Solutions Group
- Successful Elementary Back To School nights
  - Approximately 173 visitors for K, 2<sup>nd</sup>, and 4<sup>th</sup>
  - Approximately 195 visitors for 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup>
- 3 minor disciplinary issues
- 4 parent meetings
- Responded to 2 alarm situations
- Met with District SRO
- Met with new District Safety/Security personnel
- Conducted very successful 1<sup>st</sup> fire drill
- Supervised Character roll out for September
- Begin review of math curriculum
- Coordinate Crisis Response Team and conduct 1<sup>st</sup> meeting
- Secured funding and received order for 26 new Motorola radios
- Presented to all Kindergarten classrooms
- Interviewed and hired new 5<sup>th</sup> grade teacher
- Interviewed and hired 2 new PARAs

#### **MIDDLE SCHOOL**

- Facilitated training days during preservice activities: House, Discipline, Social Studied/Science Frameworks, Cornell Notes
- Facilitated teacher planning for Back-to-school night
- Presented to parents of 6<sup>th</sup> graders at Sixth-Grade Welcome evening
- Facilitated first Professional Development Friday for the teacher group reading the book, "You've Gotta Connect"
- House System Update: Academic advising focus 2 days a week and Character/Connection/Social Emotional focus 2 days a week. We have had 4 academic

focus days and 3 character/connection/social emotional focus days so far. On the 3<sup>rd</sup> character day, a majority of the students were engaged, smiling, and participating.

- Uniform Update: Middle school student look FABULOUS! Teachers report it is much easier to address uniform compliance issues

## **PRINCIPAL'S REPORT**

The year is off to a great start. All benchmark testing is complete and we are currently looking at a variety of data for all grade levels. Our intervention team is serving 77 students at all grade levels. We have made necessary adjustments in level placements for math at every grade level. As you can imagine this is a task that requires input from multiple sources to ensure that the needs of every child at MA are being met appropriately.

Both the Curriculum and SAAC Committees have had their first meetings-as noted in this report. Many thanks to Mark McWilliams and Dwayne Cooke for serving those committees in their capacity as Board Members.

Monument Academy continues to be recognized for the integration of technology in a meaningful way throughout the curriculum. Dean Julie Seymour and I have been selected by the CCIRA (Colorado Council of the International Reading Association) to present at the one of the largest literacy conferences in the United States. Last year, nearly 1500 participants attended this conference representing 31 states and 15 countries. We will be presenting "Putting the Spark in Upper Grades Literacy Engagement." We are both honored to have been ask to present at this conference and share technology integration with educators at this conference in February.

Finally, Dr. Davis shared the professional training received from the Office of Civil Rights concerning 504 plans. An attorney from the Denver office reviewed and commented on MA's process and procedures and found them to be "best practice". Dr. Davis noted how rare attorneys from the Office of Civil Rights are invited to schools and stated that this was an exceptional opportunity to have someone on campus to interact with.

## **5. Executive Director's Report –Don Griffin**

**Enrollment** – While count day is next month, our actual enrollment is running very close to projections. An interesting fact – for the first time ever, we had no "no-shows" on the first day of school. Every student that had been given a seat was accounted for.

## **6. Next Meeting – Thursday October 11, 2018 at 6:00p.m.**

## **F. ITEMS REQUIRING BOARD DISCUSSION/ACTION:**

### **1. Board Resolution of Support for D38 Bond**

The Board of Directors considered a resolution in support of the D38 bond question for the November 2018 ballot. Pursuant to D38's Bond Question, if approved by the voters, the District would be authorized to issue \$36.5 million in general obligation bonds. Of that amount, the District expects to allocate \$3.5 million to construct for MA a 8,000 square foot competition gymnasium and an additional 4,000 square foot locker room area. This project shall be completed in a collaborative and cooperative effort with MA.

Mr. Molsen made a motion to approve the resolution to support the Lewis-Palmer School District bond question as presented. Mr. McWilliams seconded the motion. Mr. Hall called for a roll call vote: J.W. Boyles-yes, Dwayne Cooke-yes, Patrick Hall-yes, Mark McWilliams-yes, Mike Molsen-yes, and Melanie Strop-yes. The motion passed unanimously.

The approved resolution is attached to these minutes as **Appendix A**

## **2. Board Resolution of Support for D38 Mill Levy Override**

The Board of Directors considered a resolution in support of the D38 Mill Levy Override question for the November 2018 ballot. Pursuant to the Mill Levy Override, if approved by the voters, the District would be authorized to levy one million dollars in additional operating revenue for a maximum of seven years. The additional operating funds will be used for safety and security enhancement at all Lewis-Palmer School District 38 schools including Monument Academy Charter School.

It is the intent of the Board of Education to spend the revenue in the following manner: \$170,000 - approximate annual amount to be provided to Monument Academy Charter School as delineated in C.R.S 22-30.5-111.5. This amount will fluctuate based on Monument Academy's percentage of total enrollment. \$780,000 - approximate annual amount for armed security and wellness intervention support. This additional staff will be balanced evenly between armed security and wellness support. \$30,000 - approximate annual amount for staff safety and security training. \$20,000 - approximate annual amount for ongoing costs associated with weapon-detecting canines. These animals are trained to detect weapons and also socialize with students and staff.

Mr. Molsen made a motion to approve the resolution to support the Lewis-Palmer School District Mill Levy Override question as presented. Mr. Boyles seconded the motion. Mr. Hall called for a roll call vote: J.W. Boyles-yes, Dwayne Cooke-yes, Patrick Hall-yes, Mark McWilliams-yes, Mike Molsen-yes, and Melanie Strop-yes. The motion passed unanimously.

The approved resolution is attached to these minutes as **Appendix B**

## **G. Consent Agenda**

- 1. Approve minutes from August 9, 2018 meeting.**
- 2. Committee and other reports (Building/Facilities, Curriculum, RDC, SAAC, Finance, Teacher Reps.).**

## **H. ADJOURNMENT**

The meeting adjourned at 6:24p.m.

## **Appendix A: Board Resolution of Support of D38 Bond**

# **MONUMENT CHARTER ACADEMY BOARD OF DIRECTORS**

## **RESOLUTION REGARDING SUPPORT OF**

## **INTENT TO EXPEND BOND FUNDS FROM NOVEMBER 2018 ELECTION**

WHEREAS, Monument Academy Charter School (“MA”), operating in El Paso County, Colorado, is a Colorado nonprofit corporation, duly organized and existing under the Constitution and the laws of the State of Colorado; and

WHEREAS, the members of the Board of Directors of MA (the “Board”) have been duly elected, chosen and qualified; and

WHEREAS, Lewis-Palmer Consolidated School District No. 38 (the “District”), at its meeting on August 23, 2018, the Board approved the following ballot question related to the issuance of general obligation bonds to be certified to the County Clerk and Recorder of El Paso County (the “Bond Question”), included at the end of this document as Section 7.

; and

WHEREAS, pursuant to State law, the District have been in discussions with Monument Charter Academy (“MA”) relating to the District providing facilities financed by general obligation bond proceeds if the above question is approved by the voters of the District at the election to be held on November 6, 2018; and

WHEREAS, pursuant to Section 22-30.5-404(6)(a), C.R.S., no bonds shall be issued for the purpose of financing charter school capital construction unless the charter school and the district have entered into a contract specifying that, if the charter school’s charter is revoked or not renewed, the charter school shall become insolvent and can no longer operate as a charter school, or the charter school otherwise ceases to operate, following the payment of all other debts secured by the capital construction, the ownership of any capital construction financed by the bond proceeds shall automatically revert to the school district; and

WHEREAS, the District has determined that any general obligation bond proceeds used to construct facilities for MA shall be constructed by the District and remain under District ownership. and

WHEREAS, the Board hereby adopts this resolution to reflect its intent to support the construction of facilities for MA using general obligation bond proceeds, , and to reflect its

current understanding of what shall be financed with such proceeds, and how the proceeds shall be allocated in the event that MA cannot for any reason make use of such proceeds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONUMENT CHARTER ACADEMY IN THE COUNTY OF EL PASO AND STATE OF COLORADO TO SUPPORT:

Section 1. All action heretofore taken (not inconsistent with the provisions of this resolution) by the District and the officers thereof, directed towards the election and the objects and purposes herein stated and the questions set forth herein are, ratified, approved and confirmed.

Section 2. Pursuant to Bond Question, if approved by the voters, the District would be authorized to issue \$36.5 million in general obligation bonds. Of that amount, the District expects to allocate \$3.5 million to construct for MA a 8,000 square foot competition gymnasium and an additional 4,000 square foot locker room area. This project shall be completed in a collaborative and cooperative effort with MA.. In the event that MA determines that it would prefer, the District agrees that the \$3.5 million may also be used to construct an auditorium, again in collaboration and cooperation with the MA (the gymnasium or auditorium, as hereafter determined by MA and the District, is referred herein as the “MA Project”). The MA Project will be owned by the District. MA agrees that it will have full use of the facility and full responsibility for all operating and maintenance costs, and MA will operate and maintain the facility.

The District and MA shall hereafter develop and enter into an agreement detailing the specific requirements of the sharing of bond proceeds and the construction of the MA Project. This resolution is intended to only act as a “resolution of support” of the District as to how the bond proceeds are expected to be shared subject to final determination and approval of the District and MA.

Section 3. It is the intention of the District to form a citizen’s bond oversight committee to monitor the construction and expenditure of bond proceeds by the District, including construction at the MA location, and make reports to the District and to the public. The District shall publish the reports on its website and any such reports will be public information and available to the public.

Section 4. In the event that MA determines that it will not pursue the MA Project, the Lewis-Palmer School District #38 Board shall either not obtain the \$3.5 million dollars in bond proceeds (not issue the debt), or deposit such funds into a restricted account (capital improvement fund) until such a time as it may determine how to best utilized those proceeds in

accordance with this resolution and the “Bond Question”. Options available to the District are to utilize those funds for capital needs of the District as authorized by the Bond Question or using those funds to pay down the general obligation bonds.

Section 5. All orders, bylaws and resolutions, or parts thereof, in conflict with this resolution, are hereby repealed.

Section 6. If any section, paragraph, clause or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution

Section 7:

The Bond Question:

SHALL LEWIS-PALMER CONSOLIDATED SCHOOL DISTRICT NO. 38 DEBT BE INCREASED \$36.5 MILLION, WITH A REPAYMENT COST OF NOT MORE THAN \$66.3 MILLION, AND SHALL DISTRICT TAXES BE INCREASED NOT MORE THAN \$5.2 MILLION ANNUALLY, AND SHALL SUCH DEBT BE ISSUED FOR CAPITAL IMPROVEMENT PURPOSES, INCLUDING BUT NOT LIMITED TO:

MAKING SAFETY AND SECURITY ENHANCEMENTS TO ALL DISTRICT SCHOOL BUILDINGS, INCLUDING MONUMENT ACADEMY CHARTER SCHOOL;  
CONSTRUCTING AND EQUIPPING A NEW ELEMENTARY SCHOOL;

SUCH DEBT TO BE EVIDENCED BY THE ISSUANCE AND PAYMENT OF GENERAL OBLIGATION BONDS, WHICH SHALL BEAR INTEREST, MATURE, BE SUBJECT TO REDEMPTION, WITH OR WITHOUT PREMIUM OF NOT TO EXCEED 3%, AND BE ISSUED, DATED AND SOLD AT SUCH TIME OR TIMES, AT SUCH PRICES (AT, ABOVE OR BELOW PAR) AND IN SUCH MANNER AND CONTAINING SUCH TERMS, NOT INCONSISTENT HERewith, AS THE DISTRICT MAY DETERMINE; AND SHALL AD VALOREM PROPERTY TAXES BE LEVIED IN ANY YEAR, WITHOUT LIMITATION AS TO RATE, TO PAY THE PRINCIPAL OF, PREMIUM, IF ANY, AND INTEREST ON SUCH BONDS AND ANY BONDS ISSUED TO REFINANCE SUCH BONDS AND TO FUND ANY RESERVES FOR THE PAYMENT THEREOF, PROVIDED THAT SUCH LEVY SHALL NOT PRODUCE REVENUE WHICH EXCEEDS THE AMOUNTS SET FORTH ABOVE?

*Appendix B: Board Resolution of Support of D38 Mill Levy Override*

**MONUMENT CHARTER ACADEMY  
BOARD OF DIRECTORS**

**RESOLUTION  
REGARDING SUPPORT OF  
INTENT TO EXPEND MILL LEVY OVERRIDE FUNDS  
FROM NOVEMBER 2018 ELECTION**

Board Approved 10/11/2018



WHEREAS, Monument Academy Charter School (“MA”), operating in El Paso County, Colorado, is a Colorado nonprofit corporation, duly organized and existing under the Constitution and the laws of the State of Colorado; and

WHEREAS, the members of the Board of Directors of MA (the “Board”) have been duly elected, chosen and qualified; and

WHEREAS, Lewis-Palmer Consolidated School District No. 38 (the “District”), at its meeting on September 10, 2018, the Board approved the following ballot question related to a Mill Levy Override to be certified to the County Clerk and Recorder of El Paso County (the “Bond Question”), included at the end of this document as Section 6.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONUMENT CHARTER ACADEMY IN THE COUNTY OF EL PASO AND STATE OF COLORADO TO SUPPORT:

Section 1. All action heretofore taken (not inconsistent with the provisions of this resolution) by the District and the officers thereof, directed towards the election and the objects and purposes herein stated and the questions set forth herein are, ratified, approved and confirmed.

Section 2. Pursuant to the Mill Levy Override, if approved by the voters, the District would be authorized to levy one million dollars in additional operating revenue for a maximum of seven years. The additional operating funds will be used for safety and security enhancement at all Lewis-Palmer School District 38 schools including Monument Academy Charter School.

It is the intent of the Board of Education to spend the revenue in the following manner:

\$780,000 - approximate annual amount for armed security and wellness intervention support. This additional staff will be balanced evenly between armed security and wellness support.

\$170,000 - approximate annual amount to be provided to Monument Academy Charter School as delineated in C.R.S 22-30.5-111.5. This amount will fluctuate based on Monument Academy’s percentage of total enrollment.

\$30,000 - approximate annual amount for staff safety and security training.

\$20,000 - approximate annual amount for ongoing costs associated with weapon-detecting canines. These animals are trained to detect weapons and also socialize with students and staff.

The actual amounts allocated to each of these areas may fluctuate based on inflationary factors, enrollment and other cost variations such as wage costs and individual school needs.

Section 3. It is the intention of the Board to form a citizen's Safety and Security Mill Levy oversight committee to monitor the expenditures of revenue proceeds by the District and Monument Academy Charter School, and to make reports to the Board and to the public. The District shall publish the reports on its website and any such reports will be public information and available to the public.

Section 4. All orders, bylaws and resolutions, or parts thereof, in conflict with this resolution, are hereby repealed.

Section 5. If any section, paragraph, clause or provision of this resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

#### Section 6.

The Safety and Security Mill Levy Override Question:

SHALL LEWIS-PALMER CONSOLIDATED SCHOOL DISTRICT NO. 38 TAXES BE INCREASED UP TO \$1 MILLION ANNUALLY COMMENCING IN COLLECTION YEAR 2019 THROUGH AND INCLUDING DECEMBER 31, 2025, PURSUANT TO AND IN ACCORDANCE WITH SECTION 22-54-108, C.R.S., SUCH ADDITIONAL REVENUES TO BE DEPOSITED IN THE GENERAL FUND AND USED FOR EDUCATIONAL PURPOSES, INCLUDING BUT NOT LIMITED TO:

INCREASING SAFETY AND SECURITY AT ALL EXISTING ELEMENTARY, MIDDLE, AND HIGH SCHOOLS, INCLUDING MONUMENT ACADEMY CHARTER SCHOOL; BY HIRING ADDITIONAL STAFF MEMBERS DEVOTED TO THE SAFETY AND SECURITY OF STUDENTS AND TO PROVIDE ONGOING SAFETY TRAINING TO ALL STAFF;

AND SHALL THE DISTRICT BE AUTHORIZED TO COLLECT, RETAIN AND SPEND ALL REVENUES FROM SUCH TAXES AND THE EARNINGS FROM THE INVESTMENT OF SUCH REVENUES AS A VOTER APPROVED REVENUE CHANGE AND AN EXCEPTION TO THE LIMITS WHICH WOULD OTHERWISE APPLY UNDER ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR ANY OTHER LAW?

