

# MONUMENT ACADEMY PTO

## MEETING AGENDA AND MINUTES

### PTO BOARD MEETING

<b>Date:</b> August 21, 2018	<b>Time:</b> 8:30 am	<b>Location:</b> Wesley Owens Coffee Shop, Monument
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I. **CALL TO ORDER AT** 8:25 am

II. **MEMBERS IN ATTENDANCE**

- Lisa Rogers, President
- Brad Cheatwood, President Elect
- Shannon Fox, Co- Vice President
- Janyse Skalla, Secretary
- Tiffany Blecha, Spiritwear
- Joey Barkley, Fun Run

III. **SECRETARY’S REPORT: review and approval of minutes of previous meeting**

Meeting Minutes review and approved- Shannon Fox, Lisa Rogers

IV. **TREASURER’S REPORT: review of income and expense actuals, budget, and variances**

Lisa B.- approved- Shannon Fox, Lisa Rogers

V. **OLD BUSINESS: informative/discussion/approval items from previous meeting(s)**

- A. PTO contribution to Safety Solutions-\$2,500 donation for walkie talkies presented to MA Admin. Increased communication during fire drills.
- B. Review how Meet and Greet went and what can done to make it better for next year
  - Need 2 volunteers at table to review workbooks
  - Lisa B Summer Workbooks- add teacher name
- C. Review Summer Workbooks- 384 workbooks sold, 15 more donated to families in need, 45 set aside for new families. 444 total, 91 turned in.
  - Suggestion- tangible item
  - Need more participation from students

VI. **NEW BUSINESS: topics introduced at current meeting**

- A. Fun Run-
- Brick Sponsors on back on envelop- \$150 for family or business
  - Add on perimeters, website, and MA Store
  - Schedule Review
    - Timing of run and warm up
    - Coordinators for escorting kids and timing
    - Possibly use radios to assist with flow of Fun Run
    - Teacher Communication
    - Snack- fruit snacks or popcorn and small water bottles- hand wipes needed, option for teachers to take students back to class
  - Eagle Engraving is now Anita to be Brick Sponsor Coordinator- Forms go directly to Anita
  - Sponsorship- snacks provided by Dennis Coppock
  - Mr. R to approve silly string and pie throwing for reaching goal
  - Christa Berringer - Communication and printing support
  - Megaphone for warm up
  - Prizes same as last year
  - Volunteer sign ups being sent out frequently
  - Money Raising Goal- Baseline (\$20,000) and Stretch Goal (\$45,000)
    - Free Shoes
    - Stretch Goal- Pizza is an option
- B. Spiritwear/uniform update from Tiffany-
- \$6,000-8,000 expected
  - Rebranding, logos have changed
  - Discounted MA wear for old design, then donate to Used Uniforms
- C. Playground Equipment Quotes
- \$15,000 grant toward a playground equipment, specific requirements to qualify
  - Round 1: September 4<sup>th</sup>
  - Cost ranges from approximately 35,000 to 70,000 (rough).
  - Grant is not a definite.
  - Discussion: "Why are we replacing playground?"
    - Parent survey returned concern over playground.
    - Safety and liability issues of current playground are a concern.
    - PTO to bring safety concern to MA Admin, offer to complete research and grant form, and money from Fun Run
    - Ask for more participation from MA admin due to safety concerns
- D. Carline Safety Committee – Brad
- Sent video to Dr. Griffin, Admin to handle
  - Master Lee to assist with partnership fundraiser
  - Projector update coming soon
- E. Spiritsticks – Lisa R
- PTO budget to the store/Spirit Wear
  - Grade Level (For Sale), Fun Run (Free)
  - Key Chain

**VII. REVIEW OF ACTION ITEMS: items requiring follow up**

- A. Follow Up with Safety Solutions- Any part in the Fun Run?  
Add on perimeters, website, and MA Store- Joey
- B. Fun Run snacks, volunteers, radio use- Joey
- C. Room Parents Duties- Brad
- D. Key Chain Approval from Admin- Tiffany
- E. Spirit Sticks Approval from Admin- Tiffany
- F. Playground support from MA due to safety issues- Lisa and others
- G. Spiritsticks purchase, PTO store- Tiffany and others
- H. Bylaw Review to ensure meeting compliance- All

**VIII. NEXT MEETING:**

<b>Date:</b> September 6, 2018	<b>Time:</b> 6:30 pm	Location: Wesley Owens Coffee Shop, Monument
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**IX. MEETING ADJOURNED AT 10:36 am**

