

PTO General

MEETING AGENDA & MINUTES

Monument Academy PTO

| | | |
|------------------------|---------------|---------------|
| Date: January 17, 2019 | Time: 6:30 pm | Location: MPR |
|------------------------|---------------|---------------|

I. CALL TO ORDER *at 6:27 pm*

II. MEMBERS IN ATTENDANCE

| | | |
|--------------------------|---------------------------|-----------------------|
| ✓ Lisa Rogers, President | ✓ Lisa Bertsch, Treasurer | 1 Teacher Rep from MS |
| ✓ Shannon Fox, Co-VP | 5 Parents | |

III. SECRETARY'S REPORT – *review & approval of minutes of previous meeting*

| |
|---|
| Review and Approve Previous Meeting Minutes (12/5) - Motion Approved- Shannon |
|---|

IV. TREASURER'S REPORT – *review of income & expense actuals, budget, and variances*

- | |
|--|
| <p>A. \$31,701.42 towards playground equipment, Venti, Rocky Mountain Equipment</p> <p>B. PTO Account Balance: \$46,694.93</p> <p>C. Pending Income for rest of year includes: Spirit sticks, restaurant night, box tops, used uniform sales, Friday snacks, summer workbook sales, EduKits and parking spot auction.</p> <p>D. Teacher's Petty Cash Fund still has money in it. Advertise or see if remaining funds can be directed to the dye cut machine.</p> |
|--|

V. OLD BUSINESS – *informative / discussion / approval items from previous meetings*

- A. *Playground Equipment Funds \$31, 701.42*
- B. *Review of remainder funds needed for equipment and installation sitting at a little under \$20k. Parents asked if PTO could add a line item to the yearly registration fees in order to get the remainder money needed to buy and install. This is something the new board would need to talk to Administration about. Parent brought up the idea of putting all the money raised for the playground equipment on a deposit so that it will be ready to go when the rest of the funds are raised. All parents agreed on this idea.*

VI. NEW BUSINESS – *topics introduced in this meeting*

- a. *2019 PTO Calendar of Events – Feb 28th – Restaurant Night. March is next Box Top collection. Kendra Kuhlmann brought up new and fun ideas for Teacher Appreciation Week to be implemented next year. Parents mentioned changing around the Teacher Luncheon's next year as well. Something the new board will need to vote on this coming summer when they make the calendar. Also brought up was the Summer Workbook party and how it could be better for next year. New PTO Board will need to vote on the budget for the party and what they will want to do. Also brought up to reinstall the Room Mom chair position back into the Bylaws. New Board will be responsible for this. Regarding MA High School PTO will need to coordinate with Administration on if there will be a PTO formed for the new school.*
- b. *PTO Open Positions and Responsibilities for 2019- 2020 – Multiple people interested in Vice President and Treasurer positions. It was brought up to possibly amend the By Laws to have VP a one year term. People interested in serving on the PTO were told to make it known to the PTO by April so they could be voted on in the May meetings.*

VII. REVIEW OF ACTION ITEMS – *requiring follow-up*

- | |
|--|
| <p>A. New PTO Board will need to vote on any changes to the bylaws as well as the calender for next year.</p> <p>B. Lisa B to email Mr. R asking to remind teachers of the petty cash fund</p> <p>C. Lisa R to connect with Evan from Rocky Mountain Equipment to find out if PTO can put deposit down on Venti.</p> <p>D. Incoming board will need to work with Dr. Davis regarding a PTO being established at the high school</p> <p>E. Brad to address room parents at next meeting to remind them about teacher petty cash and have them get with their teachers about it.</p> |
|--|

- F. Brad to contact current PTO chairs and see if they are going to be volunteering for the next school year as well. Kendra staying as hospitality and Kelly Ryan staying with Friday snacks.
- G. Long term action item – new PTO to rewrite bylaws given parents feedback in regards to how long terms are etc..

VIII. NEXT MEETING ~March 14, 2019 Time: 10am Location: Wesley Owens

IX. ADJOURNMENT *at* 7:45 pm