

**DRAFT**  
**MONUMENT ACADEMY**  
“A Charter School, a public school of choice”  
**BOARD OF DIRECTORS REGULAR MEETING**

Jane B. Lundeen Library  
July 18, 2019 – 1150 Village Ridge Point  
Board meeting at 6:00 pm

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**Mission Statement:** *The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.*

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**A. CALL TO ORDER/ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:03 p.m. by Mark McWilliams.

Members present:

Chris Dole  
Dwayne Cooke  
Mark McWilliams  
Mike Molsen  
Megghan St. Aubyn  
Melanie Strop

Others present:

Charlie Richardson, Dean Elementary School

Excused:

Quorum declared.

**B. ANNOUNCEMENT OF LOCATION OF CITIZEN’S COMMENTS SIGN-UP SHEET**

**C. ADDITIONS TO/APPROVAL OF AGENDA**

Ms. Strop made a motion to approve the agenda. Mr. Molsen seconded, and the motion passed unanimously.

## D. CITIZEN'S COMMENTS:

### 6 People made comments:

**Mike Herbert** – Requested Design Advisory Group be created for MA high school. Concerned with current public design of new High/Middle School; # of toilets, shared classrooms, dual teacher workroom & lunchroom.

**James Keating** – Asked 2 Questions -Why Don Griffin was given a contract for the new building after his contract was not renewed due to character concerns. Does MA have the legal right to make such a contract.

**Cristin Patterson** -- Gave input for MS H.S. plans regarding needs for performing arts but received no follow-up; central hub is smaller than current gym; band room is also orchestra room, shares wall with gym, folding partition, band room displaced for sports. Concerns about MA H.S. and need for performing arts space.

**Carolyn BedinField** -Questioned if there is a conflict of interest with Don Griffin hiring Brad Millers son's firm TAG. Don Griffin was an investor but did not file paper work stating conflict of interest. Is also frustrated with contract with Don Griffin for new MA H.S.

**Jackie Burhans** – Would like MA Board to follow Sunshine open meeting laws -Need to post when meetings will be held.

**Julie Kind** – Unclear about the source of bond funding for the new H.S. Why were the bonds issued from Wisconsin?

## E. BUSINESS

### 1. Code of Conduct Annual Declaration – Policy 1514

This was tabled.

### 2. Treasurer's Report: Nancy Time

#### Monument Academy Foundation

At June 30, 2019, the Foundation had \$1,758 in a checking account. On July 9<sup>th</sup>, however \$28.5 million was wired to the Foundation from the sale of the Series 2019 bonds issued. That day the bonds were closed. Regarding the site, that transaction has been recorded and funded.

#### General Fund

Revenue for the month ended and twelve months ended June 30, 2019 were \$646,246 and \$7,649,453, respectively. Revenue was 99.9% of the budgeted revenue amount.

For the month ended and twelve months ended June 30, 2019, MA expended \$1,276,028 and \$7,323,919, respectively. The June expenses include June, July and August instructional salaries and benefits. The year-to-date expenditures were 4.35% lower than budgeted expenses. The expenditures budget was intended to be conservative (for contingencies). The lower than budgeted expenditures resulted from several programs being slightly less than the budgeted amount, and not due to one main factor.

The result of these revenue and expenditures was that MA added \$325,534 to reserves in the General Fund at June 30, 2019.

The Balance Sheet includes a receivable for High School Expenses of \$111,816 for expenses paid by the General Fund during the fiscal year ended June 30, 2019. The Balance Sheet also includes a payable of \$150,000 for the special education reconciliation with D38.

Net Income for the fiscal year ended, 2019 was \$325,534 compared to \$74,232 for the fiscal year ended June 30, 2018.

On June 30, 2019, MA maintained a fund balance of \$2,117,096 in the General Fund, as well as \$2,677,411 in its General Fund bank accounts and certificates of deposits. The general fund balance is up \$325,534 or 18.17%, from last year.

#### **Monument Academy Building Corp.**

During the fiscal year ended June 30, 2019, the Building Corporation paid \$390,000 of Bond Principal and \$534,788 of Bond Interest, for a total debt service of \$924,788. This resulted in Bonds Payable at June 30, 2019 of \$12,910,000. The Building Corporation received \$929,363 of Building Rentals from the School. These rentals are intercepted at the state level and remitted directly to the Trustee, BOK Financial. These bonds were refinanced Dec 2014 for a lower interest rate and a net present value savings of \$992,924.16. At June 30, 2018 Bonds payable were \$13,300,000 and you can see this is on pages 9 and 24 of our June 30, 2018 audit report.

### **3. Principal's Report: Charles Richardson**

#### **ELEMENTARY SCHOOL and FACILITIES**

- Interviewed and assisted in hiring on new Admin. Ass't.
- Interviewed and hired new library PARA
- Coordinated and scheduled ESY
- Coordinated and scheduled Camp Invention
- Coordinated and scheduled Math Camp
- Coordinated summer maintenance projects with Facilities Director
- Coordinated teacher and classroom moves with Facilities
- Arranged for Librarian to attend Scholastic Reading Summit in Denver, tremendous success!
- Coordinated and finalized Student Teacher placements for next year with UNC.

#### **MIDDLE SCHOOL**

- Attended Love and Logic Training
- Worked with Quantum Learning on Character Education Program for 2019-2020
- Coordinated with Dean Richardson and Carol Skinner on Pre-Service Training

#### **TECHNOLOGY**

- Attended InEdCo Conference (Traci Trimbach and Beth Weber)
- Updated computers in Administration Office
- Completed trade-in for outdated student iPads.

#### **INSTRUCTIONAL COACH**

- Attended Love and Logic Conference
- Organized pre-service training
- Coordinated professional development schedule with Deans and CAO

#### **EXCEPTIONAL STUDENT SERVICES**

June 2019 end of month ESS needs before start of 19/20 school year:

Staffing Needs:

- 2 full-time ESS Teachers

- 2 part-time (29 hours/week) ESS Paraprofessionals
- 1 part-time (~29 hours/week) Speech Language Therapist
- 1 part-time (~20 hours/week) Occupational Therapist
- out and push-in services, Wilson and Foundations groups)

### **LITERACY and INTERVENTION**

- Interventionists have been working on taking about 12 hrs of reading workshops that also align with teaching ELL students.
- Scheduling for next years' students.

### **COUNSELING DEPARTMENT**

#### **Trainings Attended:**

Personality Disorders: Advanced Diagnosis, Treatment & Management

- Differential Diagnosis, Documentation and Medical Necessity

- [Ego States Interventions](#)

- Dialectical Behavior Therapy (DBT) Skill Building: Creating Safety, Distress Tolerance, and Relapse Prevention Plans

### **PRINCIPAL'S REPORT**

**You will notice that this month's report from staff is limited as many of our staff are not in the building or serving students this month.**

My activities during June are primarily focused upon the upcoming school year. We are actively planning the use of Title II funds which were shared with the Board last month. Additionally, we are nearly completed with purchasing for the 2019-2020 school year. Many thanks to Nancy Tive and Julie Shook who do much of the hands on work with this project. Additionally, we have worked very hard on the physical plant to ensure that things are bright and shiny for the students' return in September. This includes fresh paint and clean carpets throughout the facility.

I was also able to attend the Dads of Great Students webinar. Board Member Chris Dole has agreed to be our building coordinator for this initiative which is designed to give our D.O.G.S. the opportunity to volunteer their time in our school. We welcome this national program with its abundant resources and Mr. Dole's willingness to be our school's coordinator.

I have begun to look at data for the school—which includes the Spring 2019 CMAS results. Those results are currently embargo'd until August 15<sup>th</sup>. Our academic team will be using those to set goals for Monument Academy for the upcoming school year.

Finally, I attended the Visible Learning Conference which examines the pivotal work of John Hattie on teaching practices which lead to the greatest return on student academic achievement. I introduced this work to a group of teachers in May and will return to continue the work with more of our staff this Fall. It is exciting to see research-based teaching practices become the norm across the field of education.

#### **4. High School Building Update: Mark McWilliams**

The bond has closed; the property has been purchased, permits have been pulled, machines are onsite and ready to move dirt, Mark is aware of concerns and feels we need to have conversations with architects & builders shortly.

#### **5. Next Meeting – August 8, 2019**

##### **F. CONSENT AGENDA:**

##### **1. Approve minutes from June 13, 2019 meeting.**

Mr. Molsen made a motion to approve the agenda. Ms. Stop seconded, and the motion passed unanimously.

##### **2. Committee and other reports (Building/Facilities, Curriculum, RDC, Governance, SAC, Principal, Finance, Foundation, PTO, Teacher Reps.).**

No additional reports were given.

##### **G. EXECUTIVE SESSION:**

##### **1. Executive Session pursuant to C.R.S. 24-6-402(4)(b, e & f) to receive legal advice on specific legal matters, to discuss negotiating positions and to advise negotiators, and to discuss personnel matters related to facility financing, charter contract matters, and performance of school administrators.**

MA did not have counsel at the meeting and did not enter Executive Session.

## **H. ITEMS REQUIRING BOARD DISCUSSION/ACTION:**

### **1. New Member Oath of Office: Megghan St. Aubyn**

Megghan St. Aubyn was sworn in by Mark McWilliams.

### **2. Action pursuant to items discussed in executive session**

There was no Executive Session, so no actions taken.

### **3. Election of Board Officers for 2018-2019**

Board Officers Nominations:

Ms. Strop nominated Mr. McWilliams for President and he accepted.

Ms. Strop nominated Mr. Molsen for Vice President and he accepted.

Mr. Molsen nominated Ms. St. Aubyn for Secretary and she accepted.

Mr. Molsen nominated MS. Strop for Treasurer and she accepted.

Mr. Molsen made a motion for a roll call vote to accept the nominations as nominated and accepted. Mr. McWilliams seconded, and the motion passed unanimously.

### **4. Discuss/Approve Committee Assignments for 2018-2019**

Mr. Dole Volunteered for the SAAC committee.

Mr. Molsen made a motion to nominate Mr. Dole. Ms. Strop seconded and the motion passed unanimously.

Mr. Cooke volunteered for the Curriculum committee.

Mr. Molsen made a motion to nominate Mr. Dole. Ms. St. Aubyn seconded and the motion passed unanimously.

## **I. ADJOURNMENT**

Mr. Molsen made a motion to adjourn the meeting. Mr. McWilliams seconded, and the motion passed unanimously.