

# PTO Board

## MEETING MINUTES

Monument Academy PTO

Date: July 31, 2019

Time: 6:00 pm

Location: Serranos Coffee

### I. CALL TO ORDER *at 6:06 p.m.*

### II. MEMBERS IN ATTENDANCE

xBrad Cheatwood (President)

xSamantha Brown (Treasurer)

Kim Stotenberg (President-Elect)

xPatricia Silva (Vice President)

xMaggie Richert (Secretary)

### III. SECRETARY'S REPORT – *review & approval of minutes of previous meeting*

Second Meeting – Brad is responsible for typing up and having available

### IV. TREASURER'S REPORT – *review of income & expense actuals, budget, and variances*

Financials are in final transfer. The used Uniform sale did well this summer with sales of \$782.00. A gift card was approved for a \$100.00 to Bass Pro gift for Vinny help this year.

### V. OLD BUSINESS – *informative / discussion / approval items from previous meetings*

A. Name tags- Pictures need to be sent in for PTO name Tags by next meeting.

B. PTO Shirts-Sizes collected for PTO shirts.

C. Used Uniform and Spiritwear sale July 25 was successful compared to previous sales

D. Write Teacher Grant Checks in July \$100 per teacher will be written out by Samantha

### VI. NEW BUSINESS – *topics introduced in this meeting*

A. Review Calendar and discuss General and Board meeting dates

*PTO Meeting Dates for the 2019/2020 school year, decided and will correspond in the lynx news*

*8-14-19 Board Meeting, 6:00-7:00pm*

*9-5-19 General PTO Meeting, 8:30 - 9:30am*

*10-2-2019 Board Meeting, 6:00-7:00pm*

*11-13-2019 General PTO Meeting, 6:30-7:30 pm*

*12-3-2019 Board Meeting, 6:00-7:00pm*

*1-15-2020 General Board Meeting, 8:30-9:30am*

*2-5-2020 Board Meeting, 6:00-7:00pm*

*3-10-2020 General Board Meeting, 6:30-7:30pm*

*4-8-2020 Board Meeting, 6:00-7:00pm*

*5-6-2020 General PTO Meeting, 6:30-7:30pm*

*5-7-2020 General PTO Meeting, 8:30-9:30am*

B. Workbook Party :

*The official date has been moves to August 20<sup>th</sup> from 1-4pm. Cotton candy machine will be used and the kids will get a free cotton candy for workbook completion. Homework pass will also be an additional reward. The Budget was set for 425.00 for funding for the workbook playground party for supplies, and jump house. Patricia was heading up supplies for the cotton candy machine.*

C. Volunteers for back to school events :

*List was created for the dates of volunteer time for back to school meet & Greet and playground party and will be sent out by Maggie.*

- D. *Fun Run :*  
*Voted to approve Super Hero Theme for Fun Run, Look at the tshirt template via email will discuss more at next meeting.*
- E. *Friday Snack Sales :*  
*Flyer are being printed for snack sales and will be available for the Meet & Greet at the PTO table .*
- F. *Car Line Video :*  
*Need to revisit with Kim on this timeline for making video.*
- G. *Brainstorming for goals, budgeting for school year etc :*  
*Revisit at next Meeting*

VII. REVIEW OF ACTION ITEMS – *requiring follow-up*

- Fun Run Details
- Carpool Video
- Watch Dog Dads
- Goals for the Playground
- Budgeting for the school year

VIII. NEXT MEETING ~ Date: Wed8/14/19 Time:6:00pm Location:

IX. ADJOURNMENT *at* 7:04 p.m.