

PTO Board

MEETING AGENDA & MINUTES

Monument Academy PTO

Date: 8.14.19

Time: 6:00 pm

Location: Brad's House

I. CALL TO ORDER *at 6:10 pm*

II. MEMBERS IN ATTENDANCE

xBrad Cheatwood (President)
Patricia Silva (Vice President)

xSamantha Brown (Treasurer)
xMaggie Richert (Secretary)

xKim Stoltenberg (President-Elect)

III. SECRETARY'S REPORT – *review & approval of minutes of previous meeting*

Previous minutes reviewed and approved.

IV. TREASURER'S REPORT – *review of income & expense actuals, budget, and variances*

- Review last fiscal year; Final Budget is pending, A Vote was approved for Hospitality to get 1700.00 for the year.
- Update on accounts transfer: all final paperwork completed for account transfer and will take in to the bank in the coming week.

V. OLD BUSINESS – *informative / discussion / approval items from previous meetings*

- A. *Name tags – still working on, we are after staff and teachers post start of school.*
- B. *PTO Shirts – ordered and given out at Meet and Greet*
- D. *Write Teacher Grant Checks – Done*

VI. NEW BUSINESS – *topics introduced in this meeting*

- A. *Review Calendar discuss event date changes*
- B. *Workbook Party, Scheduled for Tuesday the 20th. Motion to sign the release/acknowledgement of Risk waiver by Kim Stoltenberg for the jump house and cotton candy rental. Approved by the board.*
- C. *Volunteers for back to school events – finalized Maggie's list for help.*
- D. *Fun Run – Discuss parent involvement: Promote via PTO Bulletin, Meet & Greet, School PTO Facebook page, Lynx news, Marquee, Save the Date flyer and parent volunteer Sign-up sheet.*
 - a. *Action items for board, print out volunteer signup sheet*
 - b. *Get signs made and lynx costume set up, Contact Lisa to get that info.*
 - c. *Heros for safety theme – Approved superhero for safety theme for Fun Run.*
 - d. *Sponsors- Discussed reaching out to local Business in exchange for advertising in the the PTO FB page or Lynx news, PTO section.*
- E. *Car Line Video – video info during Meet and Greet parent info meetings as and option instead of a how to video.*
- F. *Watch Dogs- New program that the school has purchased discussion still in the works of kick of date. Brad Cheatwood, PTO President will volunteer for Top DOG this year to start the program. Will advertise at the Meet and Greet, PTO Facebook Page,, Lynx news, Bulletin board.*
- G. *Brainstorming for goals, budgeting for school year etc -*
 - a. *Playground, coverage for shade either a canvas structure vs permanent overhang type structure with picnic benches or some sort seating and power. This may have to be a goal of fundraising for over the next 2 years depending on cost. In discussion with the school facilities on working together on the project.*

VII. REVIEW OF ACTION ITEMS – *requiring follow-up*

Final Budget to present General Meeting

Fun Run Volunteer options and Sponsors by local businesses.

Watch Dogs Kick off date, Discuss creating a PTO Chair position with budget.

VIII. NEXT MEETING ~General Date: 9/5/19 Time: 8:30am Location: Wesley Owens Coffee

IX. ADJOURNMENT *at* 7:19 pm