



Monument Academy

School Accountability Advisory Committee (SAAC)

Minutes September 23, 2019
Administration Conference Room 1:30 pm

***NOTE: Committee Volunteers and positions listed are those effective at the end of the 9/23/2019 meeting**

Charlie Richardson	Elementary School Dean
Julie Seymour	Middle School Dean
Janyse Skalla	SAAC Chair
Corrie Dunkerton	SAAC Vice Chair
Chris Dole	MA School Board Liaison
Laura Barrette	Elementary School Teacher Representative
Michael Herbert	Middle School Teacher Representative
Brad Cheatwood	Parent; MA PTO President
Melissa Billiard	Public Member
Cheryl Darnell	Parent; SAAC Secretary

I. Introductions

- a. Charlie Richardson welcomed this year's committee, and brief introductions were given.
- b. Attendance: Charlie Richardson, Julie Seymour, Janyse Skalla, Corrie Dunkerton, Chris Dole, Laura Barrette, Michael Herbert, Brad Cheatwood, Melissa Billiard, Cheryl Darnell

II. Discussion of last year's workflow

- a. Julie Seymour mentioned that most of the work done last year involved working on surveys and the Unified Improvement Plan. MA had about 24% participation in CMAS last year, which affected MA's performance rating. With the UIP, MA sent in NWEA scores to represent MA's "true performance." Mrs. Seymour asserted that the goal for this year would be to utilize SAAC more efficiently and effectively.

III. Review of SAAC By-Laws

- a. Charlie Richardson passed out SAAC By-Laws for all Committee Members.
- b. Brad Cheatwood indicated that last year's SAAC Committee did not have access to the By-Laws and consequently was not following them with fidelity.

IV. Election of SAAC Officers

- a. Office of Chairperson was discussed, preferring an MA parent who had served one prior year on SAAC. Brad Cheatwood motioned Janyse Skalla for Chair; motion was seconded. Janyse Skalla was elected to serve as 2019-2020 SAAC Chair.
 - b. Office of Vice Chairperson was discussed, preferring an MA parent who could ideally step into the Chairperson position next year. Janyse Skalla motioned Corrie Dun for Vice Chair; motion was seconded. Corrie Dun was elected to serve as 2019-2020 SAAC Vice Chair.
 - c. Office of Secretary was discussed as member responsible to record and prepare meeting minutes. Janyse Skalla motioned Cheryl Darnell for Secretary; motion was seconded. Cheryl Darnell was elected to serve as 2019-2020 SAAC Secretary.
- V. SAAC Chair Training
- a. Julie Seymour informed Janyse Skalla that SAAC Chair training was scheduled for this Wednesday, September 25, 2019, 2:30-3:30 at Big Red D38 Administration Building.
- VI. DAAC Member Selection
- a. After discussion of which SAAC representatives would serve on DAAC, it was decided that the Chairperson and alternating Teacher Reps would attend D38 DAAC meetings.
- VII. End of Year (EOY) Surveys
- a. Charlie Richardson and Julie Seymour handed out copies of the 2018 Annual EOY Parent Survey Results for Preschool, Elementary, and Middle School.
 - b. Brad Cheatwood noted that about 30% of families participated in last year's mid-year survey, and about 22-24% participated in the EOY survey.
 - c. Brad Cheatwood shared that last year's SAAC questioned having only one person viewing comments in the survey. It was suggested that a few from the Committee could view all comments on parent surveys moving forward, redacting some, if necessary, to protect confidentiality.
- VIII. New Business
- a. Board Reporting- Chris Dole announced the Board is actively seeking and reviewing applicants for the position(s) of COO/CAO for Monument Academy. He stated that the Board had selected a handful of applicants whom a selection committee would interview soon.
 - b. Next meeting date/meeting schedule- Chair discussed to set schedule for once a month on a Monday from 1:30-2:30/3:00 pm. Next SAAC meeting is Monday, October 14, 1:30-2:30/3 pm.
 - c. UIP- Charlie Richardson deferred discussion of the UIP written last year to next month's meeting.
 - d. Survey schedule- Committee discussed continuing offering the survey to parents at mid-year and again at end-of-year.
 - e. Other business- For the next meeting, Mr. Richardson and Mrs. Seymour asked Committee members to consider the pros and cons of how surveys have been conducted in the past. Mrs. Seymour asked members to look at possible alternative data gathering methods. She

indicated it could be a valuable use of the data to pull Focus groups based on the survey's findings.

IX. Adjournment- Meeting adjourned at 2:36:30 pm ☺