



# Monument Academy

## School Accountability Advisory Committee (SAAC)

Minutes October 14th, 2020  
Zoom virtual meeting 1:00 pm

Julie Seymour	Middle School Principal
Corrie Dunkerton	SAAC Chair; Parent
Roby Roberson	SAAC Vice Chair
Misty McCuen	MA School Board Liaison
Cathy Edwards	Middle School Teacher Representative
Patty Foster	Public Member
Becky Lawrence	SAAC Secretary; PTO Member

### I. Introductions and Attendance

- a. Julie called meeting to order at 1:00 pm
- b. Attendance: Julie Seymour, Corrie Dunkerton, Roby Roberson, Misty McCuen, Cathy Edwards, Patty Foster, Becky Lawrence

### II. Business

- a. Election of Officers –

**Chair – Cathy Edwards nominated Corrie Dunkerton as chairperson; Rebekah Lawrence seconded the motion; everyone approved it**

**Vice Chair – Rebekah Lawrence nominated Roby Roberson as vice chairperson; Cathy Edwards seconded the motion; everyone approved**

**Secretary – Corrie Dunkerton nominated Rebekah Lawrence as secretary; Cathy seconded the motion; everyone approved**

- b. **Board Update: Misty – Board had discussion on how to partner with teachers and students. Meetings are recorded and available on YouTube. Had a good Board Training, and good long meetings with reports from Treasure, and getting ready to review an updated budget. Having board work session tomorrow for Covid Guidelines and new implementation. New training session on finance will be week before the next meeting. Process now of training and learning how to do things. Received resignation of Susan Byrd, and accepted, and decided not to fill seat, as she was filling previous term of another board**

member. Talked about creative ways to compensate and show appreciation for teachers for both campuses, and recognize the hard work of teachers. Want to work with PTO and also the community. While we have been in the midst of cuts, they are aware of the heavy weight they carry. You Tube recording is available.

- c. Julie - Reviewed End of Year Survey with the committee. Items of interest - Encourage open communication throughout the year, so we can solve issues in real time, rather than a comment on a survey. Survey takes 3 or 4 minutes. Teachers helped write the questions. Looking for issues that can be addressed. Want to go forward with minimal changes, so we have comparative data.
- d. Corrie – Discussion on how to get more participation from parents. It was low, and would like to be able to do a better job of getting a wider spread of responses. Last year was the first year that the survey was short, so hoping for better participation. Survey Monkey was used. May 2020, 26% Elementary, 22% Middle School participation.
- e. Julie - No budget available to incentivize participation. There is no board budget. Tried “We will give class teacher a special recognition, if they participate.” Didn’t really work, but the survey was very long at that time.
- f. Patty - Looking at adding Facebook, text, email, and other platforms for the survey to be distributed.
- g. Julie - Offer a reward for the child, to get the families to complete the survey. Drawing for a week of free dress is a possibility, or give every child a free dress, if family completed survey.
- h. Julie – Showing the Survey results to the committee. They are available on line. They were very positive.
- i. Patty – Expected higher results for the Math satisfaction.
- j. Julie – Worked hard last year to improve the means of communication, which was reflected in the survey with 89% satisfaction. 2 focus for next meeting are – 1. Talking about getting the new survey out. Want to change any questions? 2. Timing. Usually goes out in November/December, and asked to get it back before break. Do we want to change any or change? Being new to Middle School, want to nail down communication piece a little more to understand. Teacher to Family / Admin to Family. Maybe should specify by grade level, to see if it’s different.
- k. Misty - High learning communication curve being new to MS, going from 5<sup>th</sup> to 6<sup>th</sup>. Maybe should include student to teacher communication vs. family to teacher communication. Surprised by lack of communication from teacher to parents, but the communication from teacher to student is very good. Maybe have a piece for new students to explain how the school will communicate.

- l. Patty – Teachers do try to have kids become autonomous and communicate directly with them. Teaching the kids to take over all of that. Covid made it hard to get parents informed at the beginning of school.**
  
- m. Corrie – Survey Monkey only lets them complete one time. If a family has 2 kids, in different grades, it's not possible for them to differentiate in the survey.**
  
- n. Roby – Move that each member complete an individual review on the questions, and offer ideas. Work needs to be done. Everyone get a copy of the survey and write remarks under each one, and Roby will collate the information, to send out to everyone before the next meeting. Cindy Second**
  
- o. Corrie will send out a document with the questions for everyone to add comments.**
  
- p. Julie – Will push the topic Unified Improvement Plan, of which is due in January. We are a performance school, so we turn in a UIP every other year. But we were asked to do one last year because of Covid, so this one may not change a great deal. Become familiar with the one from last year.**

**III. Next meeting – November 11<sup>th</sup>, Wednesday 1:00 PM  
Cathy- move to adjourn, and Corrie- seconded.**

**IV. Meeting adjourned 2:06 pm**