

MONUMENT ACADEMY
“A Charter School, a Public School of Choice”
Board of Directors Regular Meeting

Thursday, March 11th, 2021 at 6:00 pm
Virtual Zoom Meeting
Streamed on MA YouTube Channel

Mission Statement:

The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

A. CALL TO ORDER/ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE:

- a. Roll Call, meeting called at: Mrs. St. Aubyn opened the meeting, read the mission statement, and led the pledge of allegiance. Mrs. Strop called the meeting to order at 6:06 pm, roll call taken.

Board Members in Attendance:

1. Mrs. Strop
2. Mrs. St. Aubyn
3. Mr. Graham
4. Mr. Dole
5. Mrs. McCuen

Others in Attendance:

1. Mrs. Herrera
2. Mr. Wilkinson
3. Mrs. Seymour
4. Mr. Brocklehurst
5. Mrs. Stoltenberg
6. Mr. Venticinque
7. Mr. Miller
8. Mrs. Curtis
9. Mrs. Buzzell
10. Mrs. Zarkovacki
11. Mrs. Patterson
12. Mrs. Maddox

- B. ADDITIONS TO/APPROVAL OF AGENDA:** SAAC West Survey Letter to the Board - Mr. Dole read the letter and it was submitted afterwards

- C. CITIZEN’S COMMENTS PERTAINING TO AGENDA ITEMS RECEIVED VIA EMAIL:** *Limit 3 minutes per person*

- D. BUSINESS:** (please refer to the livestream recording for full meeting detail <https://www.youtube.com/watch?v=yUngqc5TrfM&t=4512s>)

- a. Treasurer’s Report: Mr. Brocklehurst, CPA, shared the Treasurer’s Report February 28, 2021. No questions to report.
- b. Elementary Principal’s Report: Principal Richardson shared was absent and Mrs. Buzzell shared the report in his place.
- a. Registrar Report: Mrs. Zarkovacki shared her report. Some highlights to note: MA has had an increase in current enrolled students. Admissions continues to do tours. In-person tours scheduled to happen tomorrow. Mr. Dole inquired about

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current enrollment vs next school year. Mrs. Zarkovacki guesstimates MA currently sits at approximately just a little over 1K.

- b. Marketing Report: Mrs. Torrence, shared by Mrs. Herrera, new social media initiatives have been rolled out. Also, MA has started a soft start to getting the CE marketing going as well. Mrs. Strop shared that MA is currently at 50% of its goal of 1,250.
- c. Concurrent Enrollment Report: Rob Wilkinson introduced himself. He oversees CE at Banning Lewis. Shared his presentation via screen share. Mrs. Strop inquired about the role Mr. Wilkinson plays in this program, who shared that he runs the entire program. He currently has 83 students in their CE program. He also shared about the amount of time he spends with the CE students. Mrs. Stoltenberg inquired...Mrs. St. Aubyn asked about the course load. Mr. Wilkinson starts with 1-2 semesters. Mrs. Herrera shared Mr. Wilkinson’s role with MA as a consultant to advise on MA’s CE program rollout. Next step for MA is to launch the program. Mrs. McCuen asked... Mrs. Patterson inquired about students' ability to still carry electives while doing the CE program. Mr. Wilkinson shared yes, this is possible and students do and it has to do with their course load selection.
- c. Middle & High School Principal’s Report: Principal Seymour shared her report. Some highlights to note: many meetings had, all observations and evaluations of the staff have been completed and moving forward in ongoing coaching. Curriculum meeting held in March and had an initial report on Math. That meeting also focused on a guaranteed and viable curriculum. Also, a large focus has been given to the CE program development and how it aligns with MA’s vision. Gearing up for a busy 4th quarter. One of the focus areas identified by the survey was extracurriculars. Planning for field trips, 8th grade graduation. Mrs. Skinner has been instrumental in the MTSS program. Also working on interventions and family meetings for support along with Mrs. Howerth. Math checklists have been created in order to ensure alignment is happening with addressing any learning gaps caused by covid. Mr. Ventincinque shared about assessments. They are currently in the process of scheduling and still waiting to hear final word on what legislation will be required. Mrs. Strop inquired about testing for virtual learners. Mr. V shared they will need to come in but will be set up separately under normal protocols. CDE has allowed for the inclusion of refusal due to COVID concerns. HOUSE BILL 21-1164 for reference.
- d. Athletics Report: Mr. Dole & Mr. Ventincinque shared an update. Athletics are currently underway. Boys basketball just wrapped up. Girls basketball is currently underway. Girls VB and Boys FB is currently doing voluntary workouts which programs begin after Spring break. HS Track and field and cross country are underway for next year. Golf is also in process for next year. Mrs. St. Aubyn inquired as to what the student population would like, which Mr. Ventincinque shared that Matchwits. Mrs. St. Aubyn also asked if MA could survey the committed 8th grade class.
- e. COO Report: Mrs. Herrera, shared her report. Highlights to note: league of Charter Schools was held last month. Thanked Mrs. McCuen for attending as

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well. School funding that was lost in December (\$40K) will be coming back to MA this year. It looks like there will be an increase in the PPR funding for next year, approximately 11% for the district, and MA is currently planning on a 6% increase for budget planning next school year. This would include a teacher pay increase if all the funds come through as they currently are slated to. MA is currently working with the District on this as well and MA has their approval of planning for a 6% increase in budget. MA should have solid numbers from the state around June. MA has a site visit from CDE for 1st year CCSP grant next week. This will include board representation as well as district representation. This will also include student representation. Mrs. St. Aubyn inquired about the budget and what the difference is in what regular PS receive vs Charter schools receive - what's the difference received? Mrs. Herrera shared the benefit of joining the EAC is bringing to the legislators the importance of keeping things equal in regards to funding. Keep charter schools as priority as all community members are tax payers and deserve equal funding - it is helpful to have advocates at the state level. MA has a new bus, thanks to Mr. Dunston. Will be picked up with MA lettering. Goal is to use the bus for athletic events. Regarding recent quarantine, many questions and parent communications have come in. Legal counsel attended as well to help clarify the COVID/quarantine guidelines, which continue to change. Mrs. Herrera read part of the letter introducing the EAC. She also emphasized the importance of parents voices and the need for making them heard at the state level. We need to advocate at the state level for the changes we need to see re: COVID/guidelines. Mrs. St. Aubyn asked the question of what is the difference between state school vs. public school. Mr. Miller shared briefly on this topic as well. Plans for the bus were discussed - shuttle between the two campuses as well as for athletics transportation. Mr. Dole inquired if the bus could be utilized for field trips. Mrs. Strop inquired about the 6% increase and how this affects our goal of 1250 students. Mr. Brocklehurst shared that 1200 would get us into the black. Anything over the 1200 would be an increase. Mr. Dole emphasized that MA should still focus on the 1250 number in order to grow the pipeline for the HS. Mr. Graham asked if Mr. Miller would be in attendance at the EPHD meeting with EAC, which Mr. Miller affirmed.

- f. Governance Committee Report: Mrs. Strop briefly updated the board on the policy work it's doing. She also thanked Mr. Buckowski and Mr. Graham on the work they've done. See the below policies to be voted on.
- g. SAAC West Report: Mr. Dole shared his report. SAAC met on 03/09/21. SAAC West reviewed the UIP work and parent surveys. Ms. Barrette's exceptional work done with the UIP was noted. Follow up reporting on the parent survey was shared. At this time there are no pressing issues that would require focus groups. Mr. Dole read a follow up letter to the board from SAAC West VP Mrs. Harding.
- h. PTO West Report: Mrs. Stoltenberg shared her report. Highlights were: the grant requests made by the teachers were funded. Teacher appreciation was celebrated. Summer workbooks and EduKits will be coming out soon for order.

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The parking spot auction will be taking place soon. PTO Volunteer recruitment is currently underway.

- i. PTO East Report: Mrs. Curtis shared her report. Further work is needed and in progress for the Teacher Lounge. Thanks to all who have worked and given to this project.
 - j. Teacher Representative Report: Mrs. Patterson and Mrs. Maddox. Transitioning into spring break and navigating the flux of quarantines. Preparing for 4th quarter. Expressed appreciation to PTO for their work in appreciating the teachers and working on East Campus lounge.
- E. ITEMS REQUIRING BOARD DISCUSSION:**
- a. CFO Hire/Promotion: the BOD created a policy to hire and have two members reporting to the board. The Board received Mr. Brocklehursts application for the new CFO position. Mrs. Herrera officially welcomed Mr. Brocklehurst to the position.
 - b. Future Board Meetings to be held in person - Mrs. Strop inquired if MA has the capacity and ability to meet in person at the East Campus? It was decided to continue board meetings virtually throughout the rest of the year and begin in person at the end of this school year.
 - c. Board (on rotation) to begin attending the weekly school Leadership meetings - Mrs. McCuen clarified that her recommendation is for the Board to have a weekly meeting with the COO not the school leadership. Board discussed possibly making this a rotation of board members. Discussion was had on what this could look like. Senior members and new members paired together for these meetings. Board agreed to move behind the scenes to make this happen. It was further discussed that these meetings can be held via zoom or in person.
 - d. April Board Self Assessment Deadline (hand out beforehand) - the board discussed the timeline and process for the assessment. Mrs. Herrera will re-send out the board for completion. The Self-Assessment will be reported on at the BOD meeting at the April meeting. The BOD also briefly discussed the BOD training deadline's by the fall (October site visit).
 - e. New BOD Member Election - Mrs. St. Aubyn shared out the upcoming election of two new members and the updating of policy on BOD elections. The board is currently taking applications and elections to be held in early May. Email the board with questions.
 - f. Annual Board Retreat - Mrs. McCuen shared the possibility of implementing an annual board retreat/training. The goal being training and refresher of board bylaws, requirements, etc. This would also be an opportunity to continue fostering community, team, the vision/mission of the school, etc. The BOD discussed further what this could look like. Possible date would be in June. Matching the retreat up with new members onboarding, training, celebrating the year accomplishments, the MA vision, etc. Possible location at a park.

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- g. HWY 105 Project - discussions ongoing with the County and they will be proposing a plan at the April meeting.
- F. ITEMS REQUIRING ACTION (VOTE):**
- a. 1515 – Teacher Representatives to the board policy - Mrs. St. Aubyn motioned to approve, Mr. Graham 2nd, roll call taken, motion approved.
 - b. 1516 – search policy - Mrs. St. Aubyn motion to approve, Mr. Graham 2nd the motion, roll call taken, motion approved
 - c. 1517 – Internet use policy - Mrs. St. Aubyn motion to approve, Mr. Graham 2nd the motion, roll call taken, motion approved
 - d. 1525 – State Assessment Refusal Policy - Mrs. St. Aubyn motion to approve, Mr. Graham 2nd the motion, roll call taken, motion approved
 - e. 1526 – State Assessment Administrative Policy - Mrs. St. Aubyn motion to approve, Mr. Graham 2nd the motion, roll call taken, motion approved
- G. CONSENT AGENDA:**
- a. Approve minutes from 02.11.21 - Mrs. Strop motion to approve, Mr. Graham 2nd, roll call taken, motion approved
 - b. Approve next meeting 04.08.21 - (Zoom) - Mrs. St. Aubyn motion to approve, Mr. Graham 2nd, roll call taken motion approved.
- H. MOTION TO ADJOURN TO EXECUTIVE SESSION:** Mrs. St. Aubyn motioned to adjourn to the executive session at 8:59 pm. Executive Session pursuant to C.R.S. 24-6-402(4)(b, e & f) to receive legal advice on specific legal matters, to discuss negotiating positions and to advise negotiators, and to discuss personnel matters related to facility financing, charter contract matters, and performance of school administrators.
- I. ADJOURNMENT**