

# Monument Academy

## School Accountability Advisory Committee (SAAC)

Minutes October 14, 2020  
In-person meeting in the Multi-purpose Room

Charlie Richardson	Elementary School Principal
Laura Barrette	Elementary School Assistant Principal
Chris Dole	MA School Board Liaison-West Campus
Brittany Blair	Elementary School Teacher Representative
Kim Stoltenberg	Parent; MA Elementary PTO President
Jennifer Ralph	Parent
Jamie Harding	Parent
Jilinda Dygert	Parent
--Unfilled--	Member-at-large

- I. Introductions and Attendance
  - A. Mr. Richardson called meeting to order at 1:45pm
  - B. Attendance: Charlie Richardson, Laura Barrette, Chris Dole, Brittany Blair, Kim Stoltenberg, Jennifer Ralph, Jamie Harding, and Jilinda Dygert; absent - member-at-large (position has yet to be filled)
  
- II. Position Elections
  - A. Jilinda was nominated by Kim to be the secretary. Jilinda agreed. No contest was made.
  - B. Jennifer offered to be chairperson, no contest was made.
  - C. Jamie will fill the vice chairperson position without contest.
  
- III. Review an Agenda
  - A. Mr. Richardson provided each person in attendance with a copy of the agenda from the November 9, 2019 SAAC meeting.
    1. It was reviewed by the members in attendance as an example of what is to be expected of future agendas.
  
- IV. Review Minutes
  - A. Mr. Richardson provided each person in attendance with a copy of the minutes from the April 23, 2020 meeting.
    1. They were reviewed by the members in attendance as an example of what is to be expected of future minutes.

V. Review Bylaws

A. Mr. Richardson provided each person in attendance with a copy of the SAAC Bylaws (recently revised on September 30, 2020).

1. Mr. Richardson read the bylaws out loud.

a) Mr. Richardson suggested that, under “Section C” in the bylaws, possibly the most challenging items or items needing extra attention this year would be item numbers 8 & 9.

(1) Item 8: Assisting school personnel in implementing, at the school level, the district’s family engagement policy.

(2) Item 9: Assisting school personnel to increase families’ engagement with teachers.

b) Regarding Article III - Membership: the member-at-large position has yet to be filled.

VI. UIP, Surveys, National Standards, etc.

A. Mr. Richardson briefly discussed these items giving members an idea of what they are and how SAAC’s involvement with them. These topics will be elaborated upon in future meetings as they necessarily come up.

VII. Schedule Next Meeting

A. Chris suggested we host future SAAC meetings with a virtual Zoom option.

1. It was determined that Jilinda can set up a Zoom meeting for each meeting, and will distribute the link to the SAAC members prior to the meetings.

2. There was no contest to this suggestion and plan.

B. Mr. Richardson suggested that SAAC meet on a monthly basis to minimize the number of items on the agenda per meeting allowing for ample time to discuss each agenda item.

1. There was no contest to this suggestion.

C. Chris suggested that SAAC meetings take place at least a few days prior to the monthly School Board meeting.

1. It was unanimously agreed upon that SAAC will meet on the Tuesday prior to a board meeting from 1:45pm-2:45pm in the MPR with a virtual Zoom option.

D. Mr. Richardson offered to meet with Jennifer, Jamie, and Jilinda, prior to the next SAAC meeting, to go into more detail about SAAC, it’s responsibilities, what we can expect, etc.

1. Through email correspondence, a day and time will be set for this meeting.

VIII. Mr. Richardson adjourned the meeting.