

# PTO General Meeting

## MEETING AGENDA & MINUTES

Monument Academy PTO

Date: 6 April 2022

Time: 0830

Location: MA-W

### I. CALL TO ORDER *at 8:30am*

### II. Board MEMBERS IN ATTENDANCE

<input checked="" type="checkbox"/> Kim Kays (President)	<input checked="" type="checkbox"/> Samantha Ver Steegt (Secretary)	<input checked="" type="checkbox"/> Katie Bertino (Vice President)
<input type="checkbox"/> Vacant (President Elect)	<input checked="" type="checkbox"/> Maureen Ryals (Treasurer)	<input type="checkbox"/> Tanja Curtis (East PTO guest)

See attached sign in sheet for other attendees

### III. SECRETARY'S REPORT – *review & approval of minutes of previous meeting*

12 Jan 2022 Minutes- Maureen made a motion to approve the January 12<sup>th</sup> minutes and Kim seconded the motion. All in favor. Approved.

### IV. TREASURER'S REPORT – *review of income & expense actuals, budget, and variances*

Financials Review- Current spreadsheet was passed out for people to review. Maureen shared that we were still waiting on bricks and spirit wear numbers to be updated.

### V. OLD BUSINESS – *informative / discussion / approval items from previous meetings*

- (1) Accomplishments:
  - a. By Laws Update
  - b. Teacher Appreciation Lunch- Kendra will change the date of the upcoming lunch due to movie night conflict
  - c. Spirit Wear- Brittany and Ginger will co-chair spirit wear moving forward. Meeting set for Friday to discuss.
  - d. Uniform Swap
  - e. Restaurant Night- Sara gave us an update on Parry's Pizza and details on upcoming Chick-fil-a night.
  - f. Watch Dogs- Watch Dogs is closing their doors and admin and Kim will meet on the 20<sup>th</sup> to discuss next years vision. Kim will share that the PTO is in favor of keeping this going for next year.
  - g. Shade structure- Kim has asked for recommendations for concrete and construction companies. Any information people have please share with her via email so that she can reach out to them for a bid.

### VI. NEW BUSINESS – *topics introduced in this meeting*

- (1) Summer Workbooks- Summer workbook are on sale through April 15<sup>th</sup>.
- (2) EduKits- Edukits will go on sale the end of April. West is ready we are just waiting on East. We would like to open sales together with East.
- (3) STEAM Night/Parking Spot Auction- STEAM night and Parking Spot Auction have both been cancelled. We did not have enough parent volunteers for the STEAM night and with construction we have decided to put the parking spots on hold.
- (4) Movie Night- Movie night will be held on May 6<sup>th</sup> at MA West. Movie license has been purchased and we are working on finalizing the food trucks and concessions. We will have the kids vote on what movies we are going to watch.
- (5) Restaurant night- We are all set for April 12<sup>th</sup> at Chick-Fil-A. We are just looking for a few more volunteers to help with the advertising during 5-7pm. May will be Lolly's on the last day of school- May 19<sup>th</sup>.
- (6) Planning for next year- Kim will prepare a list of openings and gaps for next years PTO. We know at this time we need a Treasure as well as a communication chair and volunteer chair.
- (7) East Campus update- No update at this time. Some board members will attend Friday's board meeting to see where we can assist as we move into next year.
- (8) Open Discussion

VII. REVIEW OF ACTION ITEMS – *requiring follow-up*

Katie and Kendra will work on a movie night poll.  
Kim will continue to work on shade structure bids and a list of openings for next years PTO.  
Maureen will continue to work on getting the spreadsheet updated with bricks and spiritwear.  
Katie and Kim will work with Ginger and Brittany to make sure they are all set for moving forward with spirit wear.  
Kendra will get a new date for the Teacher Appreciation lunch.  
Samantha will get another food truck option for Movie Night.

VIII. NEXT MEETING ~ Date: 11 May Time: 0815 Location: MA West PTO Room

IX. ADJOURNMENT at 9:30am