



# Monument Academy

## *Board of Directors Governance and Policy*

<b>Policy Area:</b> Governance	<b>Policy #:</b> 1520
<b>Title:</b> Public Comment to the Board	<b>Adopted:</b> March 15, 2012 <b>Reviewed:</b> March 8, 2018 <b>Revised:</b> May 12, 2022

### **I. Issue Statement**

- A. At Monument Academy we value and honor the opinions of our parents and the general public. We desire to promote and to keep open and honest communication between the Board and the parents and the general public without circumventing the proper channels of communication between the Chief Operating Officer, Principals, and the teachers.
- B. Good communication in the school is critical to the success of the school. In order to accomplish this objective, it is our policy to allow parents and members of the general public to provide comments during meetings of the Board of Directors.

### **II. Policy Statement**

- A. In order to insure a fair opportunity for public comment and to allow the Board to maintain control of its meetings, a public comment period shall be provided at all regular public meetings of the Board of Directors, and a public comment period shall be provided at special meetings and work sessions of the Board of Directors, in the discretion of the Board of Directors.
- B. Any parent or citizen of the District may address the Board only during the time specified for public comment, unless otherwise allowed by motion and approval of a majority of the Board of Directors. A sign-up sheet should be used to identify those individuals interested in providing comment to the Board, and it should capture the speaker's name, e-mail address, physical address, parent/guardian status, and agenda topic, per the format of Attachment A.
- C. Each speaker shall be limited to three minutes, unless otherwise authorized by the Board in advance of the designated public comment period.
- D. The official body authorized by law to act on behalf of Monument Academy is the Board of Directors and not individual directors, administrative staff, or employees. Accordingly,
  - 1. Speakers shall address comments to the Board and not to individual members, administrators or staff;

2. Directors shall listen to public comments and consider them during their deliberations as a Board;
  3. Directors may choose to answer questions or engage in dialogue during the public comment period, if appropriate and timely; and
  4. Speakers may be directed to staff or other sources for responses to questions raised during the public comment period.
- E. The Secretary of the Board of Directors shall be responsible for noting of public comments/questions for the record. The notes may be summary in nature and are not required to be an exact transcription of the comments/questions.
- F. Public comment or concerns that require more deliberation, research, or study may be considered for addition as an agenda item at meetings subsequent to the meeting in which they arise.

**III. Related Documents**

- A. Colorado Revised Statutes ("C.R.S.") 24-6-402
- B. Attachment A: Sign Up Sheet Format

**IV. Points of Contact**

- A. The following positions shall serve as points of contact for the enforcement of this policy: President of the Board of Directors, Secretary of the Board of Directors, and the Chief Operating Officer.



# Monument Academy

## Policy 1520 Attachment A Public Comment Sign Up Sheet Format

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Monument Academy Board of Directors Meeting {{Date}} Public Comment Sign-Up					
	Name	Email Address	Physical Address	Are You a MA Parent/ Guardian? Yes or No?	Is Your Comment Related to an Agenda Item? Yes or No?
1					
2					
3					
4					
5					
6					
7					
8					