



MONUMENT ACADEMY

High School - East Campus

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Colorado Springs, CO 80908
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October 24, 2022

RE: ICAP Completion & Naviance Student

Dear MAHS Parents/Guardians,

As an integral piece to success after high school, students at MAHS will create and maintain an Individual Career and Academic Plan (ICAP) to facilitate their postsecondary college and workforce readiness. Development of an ICAP is a multi-year process that intentionally guides students in the exploration of career, academic, and postsecondary opportunities. Find out more at the Colorado Department of Education's website ([CDE ICAP Information](#)).

Throughout your student's high school experience, they will be developing their ICAP using the college and career readiness tool, Naviance Student via the Naviance platform.

Naviance Student allows your student to:

- **Get Involved in the Planning and Advising Process** - Build a resume, complete surveys, and manage timelines and deadlines for making decisions about colleges and careers.
- **Research Colleges** - Compare GPA, standardized test scores, and other statistics relative to what your student would like in their college (i.e., size, location, major/minor, activities, public/private, etc.)
- **Research Careers** - Research hundreds of careers and career clusters and take career assessments.
- **Create Future Plans** - Create goals and to-dos, and complete tasks to better prepare for future college and career goals.

MAHS ICAP Task Calendar

	9th Grade	10th Grade	11th Grade	12th Grade
Fall Semester	Strengths Explorer, SEL SMART Goal, Academic SMART Goal	Achieveworks Learning & Productivity assessment, SEL SMART Goal, Academic SMART Goal	Achieveworks Personality assessment, SuperMatch College Search, Add Colleges to List, SEL SMART Goal, Academic SMART Goal	Apply to Colleges, Apply for Scholarships, SEL SMART Goal, Academic SMART Goal
Spring Semester	Career Cluster Finder, Add 3 Career Clusters to List, Career SMART Goal, Resume Builder, PSAT 9	Career Interest Profiler, Add 3 Careers to List, Career SMART Goal, Resume Builder, PSAT 10	Game Plan Survey, Scholarship Search, Add Colleges to List, Career SMART goal, Resume Builder, SAT	Complete Graduation Survey

Students will begin to work in Naviance Student over the next few weeks during Academy Time. First, students will gain an understanding of the Naviance Student platform and its capabilities and then receive their login information to explore Naviance Student and begin their grade-level tasks. Students will be able to access their Naviance Student account at any time from any mobile-friendly device. I encourage you to ask them about their progress and share in their experience.

Your MAHS Counselor,
Mrs. Emily Davis