



MONUMENT ACADEMY
"A Charter School, a Public School of Choice"
Board of Directors Regular Meeting

July 13, 2023 at 9:00 a.m. – 10:00 a.m. MST
The Platinum Group Conference Room
6760 Corporate Drive #300
Colorado Springs, CO 80919

Mission Statement:

The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

A. CALL TO ORDER/MISSION STATEMENT/PLEDGE OF ALLEGIANCE/ROLL CALL/QUORUM

- a. Mr. Graham called the meeting to order at 9:03 a.m., read the mission statement, led the Pledge of Allegiance, took roll call, and declared a quorum. Board Members in attendance: Ryan Graham, Lindsay Clinton, Emily Belisle, Joe Buczkowski, Craig Carle, Karen Hoida, Matt Ross. Others in attendance: Kim McClelland

B. SWEARING IN OF NEW BOARD MEMBER

- a. Matt Ross was sworn in

C. ADDITIONS TO/APPROVAL OF AGENDA

- a. Motion was approved for the following additions to the consent agenda:
 - i. Meeting minutes from 26 June 2023 and 27 June 2023
 - ii. PTO Shade Structure
 - iii. Pre-K Calendar, Policies & Procedures and Revised Tuition
- b. The adjusted agenda was approved with unanimous consent.

D. CITIZEN'S COMMENTS PERTAINING TO AGENDA ITEMS *Limit 3 minutes per person*

- a. Roseanne Branch, in MA parent capacity, spoke regarding Classroom Movie Policy and future CKH Trainings.

E. CONSENT AGENDA

- a. Minutes from the June 8th, June 26th and June 27th 2023 meetings were approved as distributed.



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F. REPORTS OF ADMINISTRATION & COMMITTEES: *all reports are distributed electronically*

- a. Executive Director: Mrs. McClelland gave her report regarding District Contract Renewal, Addition of SRO, Analytic Discoveries data, Onboarding of New Members, Carpool Process, Strategic Planning, PTO Support, Policy Manual, Organization Charts for the 23-24 SY, Who Do I Ask, Leadership Blueprint and updates on IT system changes.
- b. Motion was approved for a \$1000 budget for the All Staff Breakfast
- c. CFO: Mr. Gustafson – Mrs. McClelland reported that Mr. Gustafson was closing out the 22-23 SY and planning for the 23-24 SY.
- d. Committees
 - i. Highway 105 Committee Report: Mr. Graham reported on the delays due to recent rain falls, runoff and the retaining wall construction.
 - ii. Curriculum: Mrs. Belisle – No Report
 - iii. SAAC – West: No Report
 - iv. SAAC – East: Mrs. Belisle – No Report
 - v. Governance: Mr. Buczkowski – No Report
 - vi. Finance: Mr. Buczkowski – No Report
 - vii. Buildings & Facilities: No Report
 - viii. Volunteer: Mrs. Clinton – No Report

G. ITEMS REQUIRING BOARD DISCUSSION/ACTION:

- a. Oath of Office for Board Members
 - i. Administered by Mrs. Hoida. Affidavits will be signed at the conclusion of the meeting.
- b. Committee Assignments for the 23-24 SY
 - i. Highway 105
 - Ryan Graham
 - ii. Curriculum Committee
 - Emily Belisle
 - iii. Governance Committee
 - Karen Hoida
 - Joseph Buczkowski
 - iv. SAAC West
 - Matt Ross
 - v. SAAC East
 - Lindsay Clinton



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- vi. Finance
 - Joseph Buczkowski
 - Craig Carle
- vii. Buildings & Facilities (includes Safety & Security)
 - Ryan Graham
 - Karen Hoida
- viii. RDC
 - Lindsay Clinton
 - Craig Carle
- ix. HR Subcommittee
 - Ryan Graham
 - Lindsay Clinton
- x. Volunteer
 - Discontinued

Motion approved to adopt the above Board/Committee Assignments for the 23-24 SY.

- c. Student Handbook West Campus
 - i. Review of revisions given by Mr. Walker
 - ii. Discussions on Uniform Policy
 - iii. Discussion on Electronics/Smart Watches
 - iv. Motion approved to adopt the Student Handbook West Campus with Governance Revision and Uniform Revision (to be checked by Mr. Buczkowski and Mrs. Clinton before accepting redlines)
- d. Graduation Requirement Policy IKF-MA Review
 - i. Review given by Mr. Kennington
 - ii. Report was electronically distributed along with a paper copy to the board
 - iii. Mrs. McClelland noted the nomenclature changes to policies moving forward to align with District Policies
 - iv. Motion approved to adopt the Graduation Requirement Policy IKF-MA
- e. Curriculum Policies IIAC-MA, IIAC-E1-MA, IJ-MA, & IJ-E1-MA Review
 - i. Review of creation process given by Mrs. McClelland
 - ii. Policies discussed were distributed electronically.



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- iii. To be reviewed and carried over to the August meeting for Action.

- f. PTO West Uniform Request
 - i. Review by Mrs. Clinton of proposal of an addition of a uniform daily wear sweatshirt with logo
 - ii. Motion approved to adopt this sweatshirt to policy 1511

- g. Monument Best Contract (Before and After School Care)
 - i. Review of new contract by Mr. Graham
 - ii. The floor was open for questions
 - iii. Review by Jake Dicus of the contract
 - Local based business
 - Activity based programs not just sitting & socializing
 - There is a fee structure in place already
 - There has to be at least 15 families to sign up for before care in order for it to work
 - 30 minute activity rotations
 - Homework
 - Snack
 - A sport, a skill, work on flexibility
 - Camp Days during school breaks/closures
 - iv. Motion approved to contract with Monument's Best for their before and after school program
 - v. Agreement with Monument's Best was signed.
- h. Approved Addition to Agenda: West Campus PTO Shade Structure
 - i. Review by Mr. Graham
 - Only one bid was received
 - ii. Consent was given by the board to begin the requisition of funds and begin construction on shade structure
- i. Approved Addition to Agenda: Pre-K Calendar, Policies & Procedures & Revised Tuition
 - Review by Mr. Graham
 - The documents have been loaded on website

H. BOARD COMMENTS/ANNOUNCEMENTS

- a. Board Volunteers for back-to-school Parent Café Chat on August 2nd.
 - i. Karen Hoida
 - ii. Craig Carle



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I. NEW BUSINESS

a. None

J. ADJOURNMENT

a. At 11:10 a.m.

K. CITIZEN COMMENTS NOT PERTAINING TO AGENDA ITEMS

a. None

Monument Academy Regular Session Board meetings are live streamed and uploaded to our YouTube Channel here: [Monument Academy School Board - YouTube](#)