



Monument Academy

Board of Directors Governance and Policy

Policy Name: _Monument Academy Textbook Review Form	
Policy Number:	IJ-E1- MA
Original Date:	09/14/2023
Reviewed:	09/14/2023
Approved	09/14/2023
Category:	Education
Author:	Director of Academics
Approval:	MA Board of Directors

Name of Reviewer(s) with affiliation/position:

Contact information:

Date of submission:

General Information:

Title of proposed textbook:

Author(s):

Publication date:

Edition (if applicable):

Publisher:

Approximate grade level:

Content Area:

Evaluation Checklist

Ratings	1 Very Poor	2 Poor	3 Acceptable	4 Above Average/Good	5 Excellent
Clarity and Organizational Content					
Accuracy of information					
Relevance to the subject matter					
Depth and breadth of coverage					
Use of examples and illustrations					

Integration of theoretical and practical concepts					
Currency of the content (up-to-date information)					
Pedagogical Effectiveness:					
Learning objectives and outcomes					
Coherence of chapters and sections					
Use of headings, subheadings, and summaries					
Exercises, problems, or case studies					
Engagement of students (activities, discussion points, etc.)					
Alignment with educational standards or curriculum requirements					
Alignment with MA Mission, Vision, Core Values, MA Frameworks, Board resolutions					
Use of technology (if applicable) and supporting resources					
Teacher Editions are supportive to teachers and instruction					
Writing Style and Language					
Readability and accessibility of the language					
Use of clear and concise explanations					
Appropriateness of the writing style for the target audience					
Avoidance of jargon or overly complex language					
Layout and Design:					
Organization and structure of chapters and sections					
Visual appeal (fonts, colors, images, tables, etc.)					

Clarity of figures, diagrams, and charts					
Consistency in formatting and style					
Effective use of headings, subheadings, and bullet points					
Strengths and Weaknesses:					
Identification of the textbook's strengths and weaknesses:					
Areas requiring improvement or revision:					
Suggestions for enhancing the content, pedagogy, or presentation:					
Overall Assessment: (Comments on the overall suitability and potential impact.)					
Additional Comments:					
Should text be adopted?					
Yes/No					