



MONUMENT ACADEMY
"A Charter School, a Public School of Choice"
Board of Directors Special Meeting

January 31, 2024 at 6:30pm MST

Monument Academy East Campus Room 2023

Mission Statement:

The mission of Monument Academy is to provide a challenging, content-rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

- A. CALL TO ORDER/MISSION STATEMENT/PLEDGE OF ALLEGIANCE/ROLL CALL/QUORUM**
- B. ADDITIONS TO/APPROVAL OF AGENDA**
- C. CITIZEN'S COMMENTS PERTAINING TO AGENDA ITEMS**
 - a. Limit 3 minutes per person*
- D. ITEMS REQUIRING BOARD DISCUSSION/ACTION**
 - a. Proposed Preschool Fee Structure
 - b. FY 24/25 Preschool Calendar
 - c. Executive Director Job Description and Application
- E. BOARD COMMENTS/ANNOUNCEMENTS**
- F. ADJOURNMENT**

**Monument Academy Regular Session Board meetings are recorded and uploaded to our YouTube Channel Here: [Monument Academy Charter School](#)*

2024

Monument Academy Pre-School/PK Calendar 2024 - 2025

2025

S	M	T	W	TH	F	S
July						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Key		
	=	School Closed - No Students or Teachers
	=	No Student - New Teacher Training
	=	No Students - Teacher Training
	=	1st Day of School
	=	No Students - PK Testing by appointment
	=	Mid-Day Dismissal (12:15 p.m.)

Jul 8 - Aug 1	No Students or Teachers - Office Open
Aug. 2-6	No Students - New Teacher Training
Aug. 7-12	No Students - Teacher Training
Aug. 12	PK-5 Meet and Greet
Aug. 13	First Day of School for Pre-School / Pre-Kindergarten
Aug. 19	No Students - Testing by appointment
Sept. 2	No Students or Teachers - Labor Day
Oct. 9 - 10	No Students - Conferences by appointment
Oct. 11-14	No Students or Staff - Fall Break
Nov. 25 - 29	No Students or Teachers - Office Closed - Thanksgiving Break
Dec. 20	No Students - Teacher Training
Dec. 23 - Jan 3	No Students or Teachers - Office Closed - Winter Break
Jan. 6 - 7	No Students - Teacher Training
Jan. 8	PK-5 Students Return
Jan. 20	No Students or Teachers - Office Closed
Feb. 7	No Students - PK Open House
Feb. 17	No Students or Teachers - Office Closed
Feb. 28	No Students - Teacher Training
Mar. 24 - 28	No Students or Staff - Office Closed - Spring Break
April 18th	No Students or Staff - Office Closed - Staff Appreciation Day
April 28	No Students - Testing by appointment
May 8	Last Day of School - PS/PK and Parties
May 12 - 16	Staff Training/End of Year Procedures

S	M	T	W	TH	F	S
January						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monument Academy

Mid-Yr Budget

Preschool Fund

FY 2023/24

	Actuals FY 20-21	Actuals FY 21-22	Actuals FY 22-23	Mid-yr FY 23-24	Change	Draft FY 24-25
Beginning Fund Balance						
Fund Balance	54,578	84,186	75,600	100,000	(15,000)	85,000
Total Beginning Fund Balance	54,578	84,186	75,600	100,000	(15,000)	85,000
Revenues						
Tuition Revenue	312,295	309,337	478,005	536,600	(134,600)	402,000
Other Revenue	0	0	0	0	24,099	24,099
Total Revenues	312,295	309,337	478,005	536,600	(110,501)	426,099
Total Resources Available	366,873	393,523	553,605	636,600	(125,501)	511,099
Preschool Expenditures						
Salaries	190,032	210,479	279,540	291,050	(73,139)	217,911
Employee Benefits	60,675	71,964	70,124	105,186	(14,249)	90,937
Purchased Services	0	0	5,150	0	0	0
Purchased Property Services	30,000	30,000	30,000	45,000	0	45,000
General Instructional Supplies	1,980	5,480	31,696	32,000	(17,000)	15,000
Equipment & Technology	0	0	33,152	33,000	(33,000)	0
Indirect Costs	0	0	5,797	47,250	0	47,250
Contingency	0	0	0	0	10,000	10,000
Total Expenditures	282,687	317,923	455,459	553,486	(127,387)	426,099
Surplus/(Deficit)	29,608	(8,586)	22,546	(16,886)	16,886	0
Fund Balances						
Fund Balance	84,186	75,600	98,146	83,114	1,886	85,000
Total Ending Fund Balance	84,186	75,600	98,146	83,114	1,886	85,000
Total Expenditures & Fund Balance				636,600	(125,501)	511,099

Total Appropriation	\$ 636,600	\$ 511,099
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Revenue

L1	30 X 450 X10	135,000.00
L2	15 X 450 X 10	67,500.00
L3	21 X 950 X10	199,500.00
		<u>402,000.00</u>

Salaries

	Salary	PERA/Med	Benefits	Total
Subs	6,000	1,386	0	7,386
0.5 Teacher	24,877	5,747	2,900	33,523
0.5 Teacher	24,877	5,747	2,900	33,523
1.0 Teacher	37,856	8,745	5,800	52,401
1.0 Teacher	37,856	8,745	5,800	52,401
3.0 Teacher Assistants	21,466	4,959	17,400	43,824
1.0 Director	70,980	16,396	5,800	93,176
	<u>217,911</u>	<u>50,337</u>	<u>40,600</u>	<u>308,849</u>

PROPOSED MA PRESCHOOL TUITION/SCHEDULE/PROGRAM

CURRENT PRICES 2023-2024	Proposed OPTION 1	Proposed OPTION 2
L1 AM \$500.00	L1 AM \$400.00	L1 AM \$450.00
L1 PM \$500.00	L1 PM \$400.00	L1 PM \$450.00
	L1 w/Enrichment \$450.00	L1 w/Enrichment \$500.00
L2 AM \$625.00	L2 AM \$400.00	L2 AM \$450.00
L2 PM \$500.00	L2 PM \$400.00	L2 PM \$450.00
	L2 w/Enrichment \$450.00	L2 w/Enrichment \$500.00
L2 Full Day \$1125.00	L2 Full Day \$900.00	L2 Full Day \$950.00
	L2 w/Enrichment \$950.00	L2 w/Enrichment \$1000.00

Keeping Current Staffing as is:

1 Part time L1 teacher (AM)- Jeanette Tanguma

1 Part time L1 teacher (PM)- Stephanie Pontius

1 Full time L2 teacher (AM/PM classes)- Dyann Wenckus

1 Full time L2 teacher (Full Day class)- Sydney Neher

3 Full time Teacher Assistants- Brittany Robertson, Anaya Hagger, Paula Stwertnik

1 Full time PK Director- Kristi Hays

Current Enrollment 2023-2024: 58

Projected Enrollment for 2024-2025: 65 +

L1 30+ students currently on letter of interest waitlist

L2 36+ students currently on letter of interest/re-enrollment list

OPEN HOUSE IS SCHEDULED FOR FRIDAY, FEBRUARY 9, 2024

This event will be marketed via flyers, social media, etc.

When researching the local PK centers MA's tuition is significantly higher than surrounding centers. We would propose decreasing prices to be competitive within the Monument area. UPK also impacted MA enrollment this current year.

We have created a new tuition contract to reflect the proposed prices. This also includes the option of adding a component that other area PK centers do not include in their programs. We would like to add an "ENRICHMENT" program where we as a PK staff offer STEAM activities on Fridays as well as adding an additional "COMMUNITY CONNECTIONS" piece. We have been in contact with a local

PROPOSED MA PRESCHOOL TUITION/SCHEDULE/PROGRAM

assisted living center. We would use one Friday per month to visit the center. (Parents will have to provide transportation to and from the center, as MA does not offer transportation)

As a PK staff we feel that this new addition will increase enrolment, which will continue to bring in the needed revenue to meet all obligations that we have to the MA Elementary School. It will also continue to increase the kindergarten enrollment for future years as we offer them an automatic seat in the kindergarten program at MA.

The last change that we are proposing is to change the AM drop off and PM pick up times to reflect the K-5 MA schedule. This allows families to have an easier time with transportation.