

**MONUMENT ACADEMY**  
**“A Charter School, a Public School of Choice”**  
**Board of Directors Regular Meeting**

Minutes from Dec. 14, 2023 at 6:30 pm MST  
Monument Academy East Campus Rm #2023

**Mission Statement:**

The mission of Monument Academy is to provide a challenging, content – rich, academic program offered within an engaging, caring, and positive learning environment. Established on a solid foundation of knowledge, Monument Academy emphasizes academic excellence, respect, responsibility, character and exemplary citizenship.

**A. CALL TO ORDER/MISSION STATEMENT/PLEDGE OF ALLEGIANCE/ROLL CALL/QUORUM**

- a. Mr. Graham called the meeting to order at 6:30 pm, read the mission statement, led the Pledge of Allegiance, took roll call, and declared a quorum. Board Members in attendance: Emily Belisle, Joe Buczkowski, Craig Carle, Lindsay Clinton, Ryan Graham, Karen Hoida, and Matt Ross. Others in attendance: Kim McClelland and Glenn Gustafson.

**B. ADDITIONS TO/APPROVAL OF AGENDA:**

- a. The agenda was approved as distributed with unanimous consent.

**C. MOTION TO ADJOURN TO EXECUTIVE SESSION:**

- a. Mrs. Clinton made motion to adjourn to executive session pursuant to C.R.S. 24-6-402(4)(a,b,&e) to discuss the purchase of real property and to direct negotiators regarding same; and for legal advice on specific legal matters re: parental rights policy. Mrs. Belisle gave a second and the motion carried unanimously.
- b. Mr. Graham called open session back to order after the board adjourned from Executive Session. It was 6:52 pm.

**D. CITIZEN’S COMMENTS PERTAINING TO AGENDA ITEMS *Limit 3 minutes per person* – none**

**E. SCHOOL SPOTLIGHT**

- a. Mr. Carle recognized Mike Svendsen and Mr. Graham recognized Kristy Davis.

**F. CONSENT AGENDA:**

- a. The minutes from November 9, 2023 were approved as distributed.

**G. REPORTS OF ADMINISTRATION & COMMITTEES:**

- a. Executive Director Report: Mrs. McClelland gave her report.
- b. CFO Report: Mr. Gustafson gave his report.
- c. Committees:
  - i. Highway 105 Committee Report: Mr. Graham reported that Phase 3 (open roundabout at Knollwood) would be ready after Christmas break.
  - ii. Curriculum: Mrs. Belisle reported that the committee has narrowed the choice for the new math curriculum to Reveal Math; however, due to budget constraints the West Campus would still use the current math curriculum for another academic year before purchasing and implementing anything new.
  - iii. SAAC–West: Mr. Ross reported that the PTO oversaw the installation of the new shade structure. He also read the letter with the summary of findings from the West Campus parent survey.
  - iv. SAAC–East: no report.
  - v. Governance: Mr. Buczkowski reported that the committee has been meeting to update the school’s policy formatting to bring them up to date with best practices and to mirror the CASB format (Colorado Association of School Boards).

- vi. Finance: Mr. Buczkowski reported that the committee has been working on the mid-year budget.
- vii. Buildings & Facilities: no report.
- viii. Resource Development Committee: no report.
- ix. HR: no report.

#### **H. ITEMS REQUIRING BOARD DISCUSSION/ACTION:**

- a. Update regarding the draft policy on Gender Transition and Parental Rights – Mr. Buczkowski tabled the update for the regular January meeting.
- b. Monument Academy Mid-Year Budget FY 2023/24 – Mr. Gustafson presented the mid-year budget. Mr. Graham made a motion to approve the mid-year budget fiscal year 23/24 to include the #1) mid-year appropriation resolution for fiscal year 23/24; #2) the mid-year budget use of beginning fund balance resolution for fiscal year 23/24; and #3) the mid-year interfund borrowing resolution for fiscal year 23/24. Mr. Buczkowski made a second and the motion carried unanimously.
- c. Enrollment/Retention and Marketing Plan Presentation – Mrs. Gross, Mrs. Kuhlman and Mrs. Polen presented Enrollment/Retention and Marketing Plan.
- d. Operations and Resource Development/Fundraising Plan and Update Presentation – Mr. Dicus presented the Operations and Resource Development/Fundraising Plan and Update.
- e. Policy replacements - Mr. Buczkowski motioned to adopt D Policies: DB: Annual Budget, DC: Borrowing, DD: Grants, DID: General Fixed Assets & Inventories, DIE: Audits/Financial Monitoring, DK: Payroll Procedures, and DKD: Travel as presented in the board packet. Mrs. Clinton made a second and the motion carried unanimously.
- f. Policy JG-MA Enrollment and Placement Policy review – no action was taken.
- g. FY 24/25 School Calendar – Mrs. Clinton made a motion to approve the 24/25 Elementary and Secondary campus calendars as presented this evening. Mrs. Hoida made a second and it carried unanimously.
- h. 2024 Board of Directors Election – Mr. Graham motioned for the purposes of only the 2024 Monument Academy board election process, that the board authorize and appoint Director Matt Ross to conduct and be responsible for the election process as codified in Policy 1514B. Mrs. Hoida made a second and it carried unanimously.

#### **I. BOARD COMMENTS/ANNOUNCEMENTS**

- a. January Board Cafe Chat: Mrs. Clinton announced that board members Emily Belisle and Lindsay Clinton will host a Board Café Chat in January.

#### **J. NEW BUSINESS – none**

#### **K. ADJOURNMENT - Mr. Graham adjourned the meeting.**

#### **L. CITIZEN COMMENTS NOT PERTAINING TO AGENDA ITEMS – none.**