**Monument Academy**

**School Accountability Advisory Committee**

**(SAAC)**

**Thursday, March 7, 2024**

**West Campus, Room 324**

**2:00 p.m.**

**~Meeting Minutes~**

Kurt Walker MA Elementary Principal

Laura Sadlon MA Elementary Vice-Principal

Jilinda Dygert SAAC Chair

Kelly Turner SAAC Vice Chair

Kristy Davis SAAC Secretary

Matt Ross MA Board Liaison

Delaney Rudolph Teacher Representative

Kristy Davis PTO Vice-President

Teresa Nicholas Member at Large

1. **Introduction and Attendance**
	1. Jilinda Dygert called the meeting to order at 2:03 p.m.
	2. Members present in-person: Kurt Walker, Laura Sadlon, Jilinda Dygert, Kristy Davis, Matt Ross, Delaney Rudolph and Teresa Nicholas.
	3. Members absent: Kelly Turner
2. **Review & Approve Meeting Minutes from 2-01-2024**
	1. Matt motioned to approve the 2-01-24 meeting minutes.
	2. DeLaney seconded the motion.
	3. All approve. Motion was carried.
3. **Review & Approve Meeting Agenda**
	1. Teresa motioned to approve the 3-07-24 meeting agenda.
	2. Kristy seconded the motion.
	3. All approved. Motion was carried.
4. **Business**
	1. **PCAC Report – given by Jilinda:**
		1. The PCAC meeting was Feb. 13 at Prairie Winds Elementary School.
		2. A lot of leadership changes. They created a director of planning and facilitator position. D38 is looking for a new Middle School Principal. New principals were hired at both Prairie Winds and Palmer Lake Elementary Schools.
		3. D38 superintendent search is underway, they hired the firm McPherson Jacobson to help in the search. A survey went out to the community.
		4. They talked about fiscal stewardship and a cash flow moderation bill is going through the Senate, Brett Ridgeway had a hand in creating the bill.
	2. **Board Report – given by Matt:**
		1. Executive Director search is ongoing. They have narrowed down a large group of applicants to a small group. The board will start reviewing those. Top 3 candidates will be announced April 4, and the New Executive Director will be announced April 11th. Community will have the opportunity to engage.
		2. Election for 2 board positions will be happening soon, applicants can start applying anytime now and the window closes at the end of the month. 3 people have applied so far. April 11th the board will discuss the applicants and open up Q&A to the community.
		3. He brought up Reveal Math Curriculum and it was mentioned that a lot of people had come in to review it.
	3. **Principal Report - given by Kurt:**
		1. Getting ready for assessments coming up.
		2. They appreciated the PTO, and what they did with Teacher Appreciation Week.
		3. They have been conducting formal observations and evaluations.
		4. He mentioned that Kim McClelland had asked how the East and West SAAC’s operate, and if they are running differently? The reports are different. Jilinda responded that Char Sellers, the Chair at East, asked to go over the bylaws because she does not believe we are in compliance with the state, or who attends the district meetings, and she mentioned there may be conflicting information. Char is going to ask some questions and amend them to get into compliance. We want to make sure West SAAC is in compliance so if our charter is up for review it doesn’t hinder our ability to recharter. East and West are resolving conflicts, we may have members from East attend West’s meeting and vice versa. The district offers SAAC training, and the chair should be attending these. The principals should appoint a delegate to attend if the chair cannot, and this should all be decided by the end of the school year.
	4. **Teacher Report – given by Delaney:**
		1. The teachers are finishing up quarter 3, grade window opens on the 8th and closes on the 12th. Preparing for Quarter 4.
		2. Super appreciative of PTO for Teacher Appreciation week.
		3. The teachers are excited for the upcoming Gala.
		4. Staff leave: teachers met with HR and a lot of their concerns felt unresolved.
		5. She brought up a concern that the next SAAC meeting will fall during CMAS week, Kurt and Laura shared this concern and the meeting was rescheduled to April 11th at 2:00 in Room 324.
	5. **PTO Report – given by Kristy:**
		1. Parents Night Out was Feb 24.
		2. Teacher Appreciation week went well.
		3. Restaurant Night was held at Arlene’s Beans Feb 27, the parents provided chips and queso to the staff.
		4. The next Restaurant Night will be at MOD Pizza.
		5. Rhea Lana giveback is coming up March 9th with a 10% giveback to the PTO.
		6. March 11th will be the next general PTO meeting at La Casa Fiesta from 11am-12:30.
		7. Stock the Lounge this month is sponsored by our 2nd grade families.
		8. PI Day orders in by Wed. 6th for orders. Families can pick up their pies 3/11-3/18.
		9. March 15th will be the teacher luncheon.
	6. **End of Year Survey Questions – given by Jilinda:**
		1. The SAAC committee decided to use the MOY survey questions so we could have consistency. Question 6 was removed, because the CMAS will have already taken place. We decided to change Question 6, from the MOY survey, to: *What does your family like most about Monument Academy Elementary School?*
		2. The committee agreed to remove incentives this time, as they created problems for the administration. We will try harder to promote the survey to families, possibly in carline as well as Parent Square and on social media.
		3. During our discussion about question 6, CMAS was brought up. The CMAS meeting was not well attended, Anna did a great job with the report and getting the word out to families.
		4. Timeline was created:
			1. Put out the survey to families Friday April 12th and run two weeks.
			2. Survey closes April 29th. (No school that day)
			3. Laura and Jilinda will meet April 30th to go over the results and create a summary.
			4. The SAAC committee will review the summary on May 2nd and create an outline to submit to the board.
			5. The letter will go to the Board of Education before the June BOE meeting.
5. **Other topics for discussion from parent feedback:**
	1. Communication to families about carline, Phase 4 and how to use a roundabout was discussed. Kurt said he would make sure this was brought up with the correct people.
	2. Parents reviewed Reveal Math Curriculum. Many families completed the review, and we are waiting to see what comes next. Saxon Math has extended their curriculum until 2027 and there are talks it may even be extended longer due to popular demand.
6. **Meeting Adjournment:**
	1. Kristy motioned to adjourn the meeting.
	2. Matt seconded the motion.
	3. Jilinda adjourned the meeting at 2:53 p.m.
	4. Next meeting will be April 11, 2024 at 2:00 p.m. at West Campus, in Room 324.