**Monument Academy**

**School Accountability Advisory Committee**

**(SAAC)**

**Thursday, April 11, 2024**

**West Campus, Room 324**

**2:00 p.m.**

**~Meeting Minutes~**

Kurt Walker MA Elementary Principal

Laura Sadlon MA Elementary Vice-Principal

Jilinda Dygert SAAC Chair

Kelly Turner SAAC Vice Chair

Kristy Davis SAAC Secretary

Matt Ross MA Board Liaison

Delaney Rudolph Teacher Representative

Kristy Davis PTO Vice-President

Teresa Nicholas Member at Large

1. **Introduction and Attendance**
   1. Jilinda Dygert called the meeting to order at 2:02 p.m.
   2. Members present in-person: Kurt Walker, Jilinda Dygert, Kelly Turner, Kristy Davis, Matt Ross, Delaney Rudolph and Teresa Nicholas.
   3. Members absent: Laura Sadlon
2. **Review & Approve Meeting Minutes from 3-07-2024**
   1. Kelly motioned to approve the 3-07-24 meeting minutes.
   2. DeLaney seconded the motion.
   3. All approve. Motion was carried.
3. **Review & Approve Meeting Agenda**
   1. Matt motioned to approve the 4-11-24 meeting agenda.
   2. Kristy seconded the motion.
   3. All approved. Motion was carried.
4. **Business**
   1. **PCAC Report – given by Jilinda:**
      1. The PCAC meeting was April 9 at Palmer Ridge High School.
      2. Leadership update on the Superintendent Search. The new superintendent will be announce on Monday April 15th. The District is in negotiations right now.
      3. Alicia Welch, The Director of H.R., gave hiring, vacancy, and separation reports.
      4. They went over the budget and the Financial Transparency Committees findings. They asked if the members of PCAC could contribute recommendations to the District, Monument Academy could not contribute to the findings because we have a separate budget from D38. Only 3 members of the PCAC contributed to the findings.
   2. **Board Report – given by Matt:**
      1. The Board will hold public interviews for the 5 MA BOE director candidates.
      2. Community questions can be submitted and will be asked this evening at the BOE meeting.
   3. **Principal Report - given by Kurt:**
      1. Thanked the PTO for the appreciation lunch.
      2. The principals met all the candidates for the Executive Director position.
      3. Library committee went to the governance committee to get a library policy off the ground for MA. They would like how parent requests are handled to be addressed.
      4. They attended a meeting with East to discuss the graduates being police escorted over from East campus to West campus to walk the halls, and then be escorted back to East.
   4. **Teacher Report – given by Delaney:**
      1. CMAS is finishing up, the younger kids who did not participate assisted the older kids. There was increased participation in CMAS this year. More breaks during CMAS testing was suggested by Kelly, however DeLaney stated there are rules and regulations dictated by CMAS that they have to comply with.
      2. Diebels is coming up and then NWEA after that.
      3. The teachers are preparing for 4th quarter.
   5. **PTO Report – given by Kristy:**
      1. The PTO did a PI fundraiser 3/14.
      2. Giveback from Rhea Lana March 9-14.
      3. Restaurant Night was at MOD Pizza.
      4. PTO provided a chili bar to the staff March 22, sponsored by the 2nd grade families.
      5. Skate City provided the MA families with free skate during Spring Break week.
      6. PTO General Meeting was at La Casa Fiesta in March. The next and final PTO General Meeting will be held at the school May 9th at 8:30am in Room 324.
      7. Summer Workbooks and Edukits are ready for purchase.
      8. The PTO has several important volunteer positions open for next year, see parent square for more details.
      9. The Switchbacks are offering a 20% giveback June 1st at 7pm.
      10. Aprils Restaurant Night is at Walter’s Pizza 4/23 from 11-9.
      11. Used Uniform Swap will be held June 3rd.
      12. PTO is preparing when to end Spirit Wear sales for this school year and will also be sending notifications out, through Lena and Kendra, to all new families on how Spirit wear works in the school and other PTO information that may be of significance to new families.
   6. **End of Year Survey Questions – given by Jilinda:**
      1. Jilinda read through all of the survey questions (see the agenda).
      2. Teresa would like homework added to Question 9 – Too much or too little. DeLaney mentioned teachers have discussed consistency, amongst grades, with homework. So that is being addressed. Jilinda remarked that the handbook says 10-15 mins of subject homework each evening. Kurt had to step out of the meeting to discuss a discipline matter so we will need to address this with Kurt. Kelly commented that her children always only have Math homework. DeLaney mentioned that each grade has different standards when it comes to homework.
      3. It was brought up to make sure there is a comment box on each question.
      4. Jilinda would like to add “check all that apply” to question 4.
      5. Kelly asked to have discipline added to question 9. There is a discipline plan in the student/parent handbook, that may need to be mentioned so parents can review. DeLaney mentioned Kurt set up a discipline matrix to follow, and this matrix should be in the handbooks.
      6. East Campus will be running their survey the same timeframe as our West campus survey.
      7. Jilinda needs to send Laura the exact questions and verbiage she would like sent out to the families.
5. **Other topics for discussion from parent feedback:**
   1. Invite parents to attend the May 2nd SAAC meeting who are interested in being involved in SAAC next school year.
   2. Our West campus bylaws need to be updated. We need to make sure we are in compliance.
   3. Jilinda mentioned the District offers trainings at the end of August, and ideally the person who is elected chair should attend this training. We should nominate a new SAAC chair by the close of this school year, this appointment should be made by the principals.
6. **Meeting Adjournment:**
   1. Teresa motioned to adjourn the meeting.
   2. Kelly seconded the motion.
   3. Jilinda adjourned the meeting at 2:54 p.m.
   4. Next meeting will be May 2, 2024 at 2:00 p.m. at West Campus, in Room 324.